

9:30 AM CONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey DuCharme, Recording Clerk

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

Commissioner Ranum made the motion to accept the minutes from November 18-23, 2018 with corrections. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:47 AM Tom Owens, Member of the Public joined the meeting.

Lake Concerns- Tom doesn't believe the landowners around the Lake should have to pay for their own permits because it is a County project. Commission informed him that it isn't the County rules they are following, they have to follow the rules of the EPA. He would prefer the County to pay for the bill.

9:50 AM Tom Kachel, Landfill Manager joined the meeting.

9:52 AM Tom left the meeting.

9:53 AM Mitch Overn, Mechanic and Alba Higgins, Shop Foreman joined the meeting.

Landfill Loader Bid Specs- The bid specs for the Landfill loader will need to be completed soon. Alba asked Tom a variety of different questions in regards to the equipment specs, including the attachments. Tom would like a set of forks for it but doesn't want a waste handler bucket. Discussion followed on the waste handler bucket. The 816B compactor at the Landfill may also be able to be traded, depending on the valve. Foam filled tires are more expensive, however, Tom believes it will pay for itself in tire repairs. Alba also believes it may be worth a shot to try the foam filled tires.

10:04 AM Bobby Wiedmer, Road Supervisor joined the meeting.

The Commission agreed. They will trade the equipment, including the loader and all of the attachments. The Commission would like to see what the trade in value on the 816B compactor may be before deciding on that.

10:05 AM Shannon Hewson and Rylan Limesand, Brosz Engineering joined the meeting.

Alba pointed out that compactors are hard to fix and if the one that is used goes down, they will be out of compactors if the other one is sold. Discussion on the uses of the compactor.

10:12 AM Alba, Tom and Mitch left the meeting.

Road Department Updates- The Road Crew has been working on putting scoria onto the Pennel Road. Schell Oil Road is getting better as well with time. Discussion on the mag chloride that was used on a few of the roads for dust control from TransCanada. They plan on going back to hauling scoria south of Ismay again. Discussion followed on the beach sand for Baker Lake. Bobby stated that the earliest they will be ready for the beach sand will probably be next week. The gravel pile measurement for the Beach Pit #2 measured in at 10,095 yards.

10:26 AM Bobby left the meeting.

Fish Survey- Shannon would like to know what the Commission thinks about the types of fish that the public has chosen from the fish survey for Baker Lake. The Commission would also like to ask the opinions of the Fish, Wildlife and Parks specialists, as at a previous meeting they were adamant on the 2-3 species would be best to start out with. There will be one more public meeting regarding the fish as well.

Baker Lake- The drain for the deep ramps at the Skate Park are located by the southeast corner of the new beach. Shannon proposed the idea of having the run-off drain underneath the water so it doesn't wash the sand away and erode it. It is just for surface water and drainage. The additional berm is done. The cost was \$39,365.15, which was under the \$50,000 by quite a bit. Shannon will complete a final walk through this week with Western Municipal and Wyrick Construction. Maps will be created at

the end of the project that will detail the rock piles located in the Lake, complete with longitudes and latitudes for safety.

Watershed Restoration Group, INC.- Shannon received the pay application from Watershed Restoration for the Baker Lake plantings. The only missing component was the additional watering that was done on the project. That will be about \$3,000 more. The County will be getting a bill for the plants next spring for the nursery.

Commissioner Rost made the motion to accept Pay Application #1 for the Watershed Restoration Group, INC. in the amount of \$256,746.24. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Proposed Parking Area- Commissioner Ranum asked about putting a parking area close to where the bench is off of Lakeview Drive. She explained that there is no parking on that side of the Lake. Shannon stated that it would be in the line of sight and above floodplain, therefore he doesn't see any issues with it. The Commission would like to discuss further before making a final decision.

Building at Iron Horse Park- There is an open spot between the shoreline stabilization areas, where the dock was originally going to be placed. It may be a struggle to get an ADA Compliant sidewalk in that area. Shannon explained that they may need to move the boat dock over a bit. The Commission agreed.

11:09 AM Shannon and Rylan left the meeting.

11:30 AM Margie Losing, FMC CFO joined the meeting via phone call.

Cost Report Receivable- Margie explained that the auditor for FMC needs confirmation that they have discussed the cost report payable with the County and have agreed to an amount. Commissioner Baldwin asked if the account was open until December 31st. Margie explained that it was open until November 30th. The Commission will need to call or e-mail the auditor for confirmation. Margie asked if the amount is needed now or if the County can wait until the desk audit in the spring. The Commission is fine with waiting until FMC receives the payment in the spring. The amount is \$59,938.00 to be a payable to the County from FMC. Margie thanked the Commission for all they do for FMC.

11:34 AM Margie hung up the phone, therefore leaving the meeting.

11:38 AM Commissioner Ranum made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Steve Baldwin, Chairman; Deb Ranum, Roy Rost, Members; Kelsey DuCharme, Recording Clerk

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No one appeared for public comment.

Work Session

Commission reviewed e-mails, correspondence, revenues, reports, board minutes and agendas. They also reviewed the Fallon County Water and Sewer District Audited Financial Statements for the last fiscal year. The Commission signed a Certificate of Appreciation for Mikayla Jeppesen, Custodial Assistant, as she has worked for 5 years for Fallon County. Thank you, Mikayla, your contribution to the County does not go unnoticed.

1:55 PM Julie Straub, HRM and Darcy Wassmann, County Attorney joined the meeting.

1:57 PM Debbie Wyrick, Deputy Clerk and Recorder; JoDee Pratt, City Mayor; Brenda Wood, Clerk and Recorder joined the meeting.

Future Direction of the City and County Parks- JoDee explained that the City would no longer like anything to do with the Parks to try to take the burden off of their general fund budget. JoDee explained that the City Council is on board with giving the County control over the Parks starting the next fiscal year. This will be for all of the parks, including all City Parks. JoDee would like to see a Park Board formed as well. She explained that she would like to see the Tank Hill project done as well and will put that into

the County's hands. It will not be a transfer of land, it will be an agreement with the City that the County would take care of the maintenance of the land. All of the Park's employees would be newly hired as a County employee. JoDee is unsure of what the City owns equipment wise. Brenda explained that the City does have their own equipment and uses County equipment on County land and City equipment on City land. The idea of an interlocal agreement that is drafted both by Darcy and Rich Batterman, City Attorney, was discussed. The number of seasonal employees the County would need would also need to be addressed. The Parks Plan would be a good place to start for outlining the job and descriptions. All of the positions would have to be advertised and go through the hiring process. The City would maintain the insurance as it is City owned property. This will all need to be included into the interlocal agreement. Debbie proposed another idea and explained that the City and the County have had leases in the past for different entities, such as the Golf Course and some of the Airport. By doing a lease instead of an interlocal agreement, it would cause less confusion. Darcy agreed with the idea of considering the lease and not an interlocal. JoDee is also fine with that. Current employees would have to reapply for the positions. This may cause them to be without health insurance for a short time period and would also be under a probation period because they would be a new employee to the County. There is no transition between the City and County, per state statute. A board may not be able to be formed by the time the Parks Department switches entities.

County Safety Trainings- JoDee asked if the City employees in the front office can attend Julie's employee safety trainings. Julie explained that sometimes employees for the Road Department will do specific training for themselves, as well as the County offices. Julie would not have to keep track of their records. Most of the County training is in the Courthouse. Different options for trainings were discussed. Julie has no problem with the staff in the City Office attending the County trainings. The Commission agreed.

Parks Plan Continued- Two separate public hearings may be needed for both the City and the County to get public input on the Parks Departments. Darcy will review previous leases for other City owned land for guidance.

2:52 PM JoDee left the meeting.

Discussion arose regarding the County budget for the Parks, as it will well exceed the limit because the County will be taking over a large number of seasonal employees. Discussion on if the City will be able to give money back that the County had given them to fix up their budget. The budget could be amended if needed. Transportation for these new employees will also be needed.

2:55 PM JoDee Pratt, City Mayor and Kevin Dukart, City Clerk joined the meeting.

Kevin would like the City to pay the expenses of the Parks Department through the end of June. The County will bill the City for the expenses once the switch happens to cover payroll.

2:57 PM Rich Menger, Sanitarian joined the meeting.

2:58 PM Brenda, Julie, Kevin, JoDee and Debbie left the meeting.

Resolution of Fee Schedule for Health Department and Sewage Disposal- Darcy came across a statute that a public hearing will be needed before a resolution can be passed for a fee schedule for the Health Department and Sewage Disposal. It will need to be in the newspaper for three weeks as well. This has already gone through and been passed from the Health Board. Darcy cannot find where the County can do residential inspections in the State Statutes, however building inspections were covered by statute. Discussion on what fees are allowed to be adopted through the County. Rich stated that he would like to continue helping the people out and is more than qualified, he just wants to make sure it is done the correct way. Darcy will get the notice for the hearing ready and it will be put onto the agenda. Rich will not charge for new fees until after the public hearing and the resolution is passed.

3:18 PM Rich left the meeting.

Interlocal Agreement for the City and County Equipment Usage- Darcy added a description that states it is only heavy equipment that will be accounted for in the Interlocal Agreement for the City and County Equipment Usage. The person borrowing the equipment will have to provide a certificate of liability and the proper training for the equipment, including proper certification and a CDL. Darcy will send a clean copy for the Commission to sign. Darcy will also review the Memorandum of Understanding for the Implantation of the County Lakeshore Protection Regulations.

3:22 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

3:23 PM Commissioner Ranum made the motion to go into Executive Session. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

4:00 PM Commissioner Ranum made the motion to come out of Executive Session. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

4:01 PM Debbie left the meeting.

4:08 PM Darcy left the meeting.

4:18 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

Chairman:
s/Steve Baldwin

Minutes:
s/Kelsey DuCharme, Recording Clerk

Attest:
s/Brenda Wood, Clerk and Recorder