

**9:00 AM CONVENE**

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Kelsey Phillips, Recording Clerk/Secretary**

**ABSENT: Roy Rost, Member – Attending the MACo Conference in Missoula, MT until Friday, September 21, 2018**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**MINUTES APPROVAL FOR WEEK OF SEPTEMBER 10-14, 2018**

**The Commission could not approve the minutes from September 10-14, as Commissioner Baldwin was not present for all the meetings last week and Commissioner Rost is gone this week. The approval will be placed on the agenda for Monday, September 24, 2018.**

**9:22 AM Tom Kachel, Manager of Landfill Operations joined the meeting.**

**Tire Shredder Rental Agreement-** Tom brought in copies of the lease agreement for the tire shredder that will be rented by the Landfill. Tires will start to be shredded in the next two weeks. Commission would like Tom to give a copy of the agreement to Darcy Wassmann, County Attorney. The tire pile has almost tripled since they have started advertising the lower prices. Tom expects that he will need to rent the shredder for two weeks. The Road Department will let the Landfill use the water truck and they will pick up the shredder to save the County money.

**9:32 AM Tom left the meeting.**

**9:45 AM Commissioner Baldwin left the meeting.**

**9:53 AM Mitch Overn, Mechanic joined the meeting.**

**9:57 AM Bobby Wiedmer, Road Supervisor joined the meeting.**

**Road Department Updates-** The Landfill Scraper is put together and seems to be working well. All of the mowers are running also. The Road Crew is now working on getting car gates installed and cleaned, as well as graveling different areas. There are just a few minor things to do in preparation for the winter. Bobby asked Commissioner Ranum if there is anything else they should add to their list. A concerned rural resident expressed to Commissioner Ranum that his roads do not get sprayed year to year anymore. Bobby will talk to Dale Butori, Weed Supervisor about spraying them. Bobby is happy with the speed of the trucks hauling for TransCanada. Two water trucks run non-stop to keep the amount of dust down.

**10:07 AM Mitch and Bobby left the meeting.**

**10:25 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**Memorial Bench-** The memorial bench that is wanting to be donated by a member of the public would like it in the same area that the fishing dock will be. Shannon would like to wait and see where the dock will be before the cement pad for the bench is poured. He will map out the dock with flags before a definite spot is figured out for the bench.

**Baker Lake-** Wyrick Construction is finishing backfilling the trench that was made at the overflow area. Discussion on the possibility of upcoming moisture. They have finished blading topsoil and are currently working to have the wetland topsoil bladed. Shannon is attending a contractor meeting tomorrow with Jasen Wyrick to go over a definitive plan. A survey of what type of fish the public would like in the Lake will need to be created in the next few weeks. Shannon will start working on it and bring it to the next Commission meeting.

**Sidewalk Project-** The Sidewalk Project is on hold until they finish the sidewalk on the east side of the Lake. The sprinklers are running at Parkview now, and there is some cleanup work to do. They will be finished before the completion date because they are ahead of schedule. Fisher Construction is going to be hauling in materials this week for some of the rock for the Wetland Restoration Project. The Road Department will start hauling sand next week at the earliest. They cannot start hauling the sand until the area is ready for it. Shannon will be in contact with Bobby Wiedmer, Road Supervisor, after the contractor meeting.

**10:58 AM Darcy Wassmann, County Attorney joined the meeting.**

**11:00 AM Shannon left the meeting.**

**ONEOK Road Use and Repair Agreement-** Discussion on the ONEOK Road Use and Repair Agreement. Darcy is reviewing the agreement before the Commission will sign it. Discussion continued to determine whether or not ONEOK will be splitting the cost with Fallon County for the road analysis or if the entire cost will go to ONEOK. It may be beneficial to assess road damages if Fallon County helps pay for half, even though it is not a County project.

**ACLU Letter-** The response letter from the ACLU must have been overlooked, as it included a narrowed down request for information. The letter that will be written in return will be revised to include the information they are asking for. Darcy will revise the letter and include the amount owed for the time and copies. She will also be in contact with Trent Harbaugh, Sheriff. Darcy will meet with the Commission on Monday for the Commission to sign the ONEOK agreement as well as have a letter prepared for the ACLU.

**11:10 AM Commissioner Baldwin returned to the meeting.**

Discussion followed on areas of what computers will need to be searched for the information the ACLU is requesting. Trent will gather all of the information he has. Darcy doesn't believe any other departments will have the information they are requesting.

**11:18 AM Darcy left the meeting.**

**11:26 AM George Bailey, Member of the Public joined the meeting.**

**Affordable Housing-** George would like to thank the Commission for all their time during such a busy time of year. He gave the Commission a quick update on the subdivision and the essential housing concept. They are approved by the City for multi-family and single-family housing. The land is paid for and is debt free. There is a company that is looking to buy a portion of the land to help set up affordable housing. They are currently in an active buy-sell agreement. The group working towards affordable housing is looking more into individual apartment type housing for the pipelines. There are two different modular home manufacturers that George has been working with. These manufacturers build stick-built houses in factories and then move them to their location within a six-week time period. The garages are put onto the houses after they are set. The water well has already been built in the new subdivision. The goal is to provide quality permanent housing to allow more employees to be able to work and live in the Baker area. George expressed that with the population essentially doubling, there will be a need for more employees; therefore, there will be a need for more housing as well. There is a program with the USDA that is called the Red-light Program that borrows the money needed for 0% interest. For this type of loan, it is preferred to be backed up by the County or the City. This could be a potential way to help keep the payments low with low interest rates, making it affordable housing. The goal is to have it to be cost effective for everyone involved. George is also meeting with the City Council on Wednesday night to discuss the topic with them in hopes of their involvement. George expressed that if the City and County will back up the affordable housing through the Red-Light Program for 0% interest, it would help their project tremendously. Commission thanked George for all of his involvement with Baker.

**12:13 PM George left the meeting.**

**12:14 PM Commissioner Ranum made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.**

**NOON RECESS**

**RECONVENE**

**PRESENT: Steve Baldwin, Chairman; Deb Ranum, Member; Kelsey Phillips, Recording Clerk/Secretary**

**ABSENT: Roy Rost, Member**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**1:29 PM JoDee Pratt, City Mayor joined the meeting.**

**Affordable Housing-** Discussion on the affordable housing meeting that occurred today, as the City met with George Bailey as well. The City does have water in the area now.

**Parks Department-** JoDee is visiting with her City Council tonight to discuss potential changes within the Parks Department. The Commission has suggested that they would take over the Parks Department from the City if that is what they wanted. This would keep the positions open without

hurting the City's budget. The Recreation Department would stay a City entity. The positions would have to be advertised and have interviews held, according to State Statute, because there would be new job descriptions made for the County. Discussion on the current job descriptions of the Parks employees. If the City Council decides this is the avenue they would like to take, the County is open to taking over the Parks. Earned retirement would stay with the employees if they switch employment from the City to the County. Both JoDee and the Commission would like to see a Parks Board formed. The Parks and Recreation could be one board. It wouldn't be micromanaged by the City or the County, it would be a board in itself, similar to the Fair Board. JoDee will discuss with her Council and return back to the Commission with a response.

**1:51 PM Karen Holliday, Museum Curator joined the meeting.**

**1:53 PM JoDee left the meeting.**

**Resignation-** Karen's last day of employment will be next Monday. She will be able to help with any questions after her employment ends. The Commission is hopeful to find someone to take over the position.

**Quotes for Air Conditioning-** Karen received three quotes to fix the air conditioning from the Museum. Only one of the quotes included adding a heat pump. Karen is going to get in touch with the other businesses to ask their quotes to include the heat pump. She will return to Commission once the quotes are received.

**Museum-** Discussion on the Museum in itself and how the County can make the Curator position more desirable. The seasonal employee position is only open from May to August; therefore, it makes it hard for the Museum Curator to take vacations. Karen believes that the hours of the position need to be reduced and would not stay open on Sundays. She would also look at closing during the winter months as the number of attendants is very low. The Commission thanked Karen for her work and wishes her the best.

**2:10 PM Karen left the meeting.**

#### **Commission Work Session**

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They signed the Little Beaver Conservation District Reserved Water Annual Status Report.

**Commissioner Ranum made the motion to accept the resignation of Karen Holliday, Museum Curator. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.**

**3:45 PM Commissioner Ranum made the motion to adjourn the meeting. Commissioner Baldwin seconded the motion. Commissioner Baldwin asked for any further discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.**

#### **MEETING ADJOURNED**

**The City Council meeting took place on Wednesday, September 19<sup>th</sup> at 7 PM in the Courthouse Courtroom and Commissioner Ranum attended.**

s/Steve Baldwin, Chairman

Minutes:

s/Kelsey Phillips, Recording Clerk

Attest:

s/Brenda Wood, Clerk and Recorder