

Interviews for Extension Agent

WEDNESDAY, JULY 24, 2019

9:00 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

9:02 AM Brenda Wood, Clerk and Recorder; Debbie Wyrick, Deputy Clerk and Recorder; Kathy Newell, Elections Clerk joined the meeting.

Non-Partisan Election- It is now an option for local governments to conduct elections as non-partisan. It is up to each individual county. It would have to go on the ballot to be voted on. They are still waiting on additional information from other Election Administrators.

9:06 AM Rich Menger, Sanitarian joined the meeting.

9:07 AM Brenda, Debbie and Kathy left the meeting.

Junk Vehicle Program- The hauler for the Junk Vehicle program is now a direct hauler. The scrap metal goes to the hauler. All the vehicles at the junk vehicle site will be removed within a month. Rich asked the Commission if they would speak with Shannon Hewson, Brosz Engineering, to develop drawings for the waterfalls at Baker Lake. He cannot send in the permit without the engineer reports.

9:16 AM Rich left the meeting.

Commissioner Rost made the motion to approve the minutes from the week of July 15-19, 2019, with corrections. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Baldwin made the motion to approve the closed minutes from July 15, 2019, as presented. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:25 AM Brenda Hoeger, Dispatch Supervisor; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Dispatch Budget-The office supplies line item was decreased, as the amount allotted for is nowhere close to what is usually spent. The computers that are getting replaced will be billed to 911.

9:30 AM Robbie Christiaens, Parks Supervisor joined the meeting.

The purchased services line item was also reduced. One employee will be going to training next month.

9:35 AM Brenda and Kimberly left the meeting.

Parks Updates- Robbie and the Parks Crew are getting caught up on weed eating. Everything that is dry enough has been mowed. The flag at Baker Lake will be set up this week. Robbie will be down to only two seasonal employees starting tomorrow. The sprinkler system is going to be flagged next week in order to get the proper repairs done to it. The Commission gave Robbie the approval to not attend City Council meetings any longer if there is no need to.

9:51 AM Robbie left the meeting.

9:54 AM Alba Higgins, Shop Foreman joined the meeting.

County Auction- Alba asked the Commission if there will be a County Auction this year. There are multiple items that are being stored at the Road Department that could be added into the Auction. The Commission will be discussing possible dates during their work session this afternoon.

10:14 AM Alba left the meeting.

10:58 AM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

EBMS Exception- Breast pumps are now able to be purchased through the Wellness Program under the EBMS health insurance. An employee had purchased one in June; however, this wasn't approved until July. The Commission signed a form stating that they will make an exception.

11:02 AM Julie Straub, HRM joined the meeting.

Workman's Compensation Class Code- The Commission is now being offered the opportunity to move to a different class code for workman's compensation. It will give them the ability to do odd jobs around the County and help different departments when needed. Debbie reviewed the cost to change the codes, which is roughly \$2,000 a year for each commissioner if they choose to be switched. Discussion on what is considered a workman's compensation claim. All three Commissioners chose to switch to this class code.

11:30 AM Brenda Wood, Clerk and Recorder joined the meeting.

Clerk and Recorder/Election Budget- Brenda has added the sit/stand workstations into the Clerk and Recorders budget. They will be tested out before purchased. Debbie Wyrick, Kathy Newell and Brenda will be attending the election part of conventions this year, which will come out of the Election budget. New election equipment is required by the State. There will be three new computers purchased this fiscal year.

11:44 AM Brenda left the meeting.

11:44 AM Commissioner Baldwin made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:12 PM Trent Harbaugh, Sheriff; Zach Phillips, Game Warden joined the meeting.

Boat Storage- Zach has a boat from Fish and Game that can be used for patrolling and emergencies at Baker Lake. He would like to know if there may be a spot he can store it for easy access.

1:15 PM Eric Kary, Golf Course Superintendent joined the meeting.

Trent may add in a cold storage area for the boat into his Sheriff's budget. The Commission will discuss further and come up with ideas on possible storage areas.

1:21 PM Trent and Zach left the meeting.

Solar Bees- Eric would like to try to use one of the solar bees on the pond on hole #3 at the Golf Course. It is currently being unused by the County. It would be removed in the wintertime. The Commission agreed.

1:27 PM Eric left the meeting.

1:28 PM Carla Brown, Council on Aging Coordinator; Kimberly Jensen, Accounts Payable Clerk joined the meeting.

Council on Aging Budget- The Senior Center addition cannot be added into the capital outlay budget for the County because it is not a County owned building. It can't be placed in the fixed assets because the County cannot depreciate something they do not own. It will need to be in the Senior Citizen budget. Carla still has not heard if a transportation bus will be approved by the State. The State pays 87% of the cost. Discussion on the hours of the Home Health Aide. The repair and maintenance line item was lowered.

1:49 PM Joe Janz, Outside Building Maintenance Supervisor joined the meeting.

Discussion on the amount that the seniors will be contributing to the Senior Citizen addition, which is unknown at this point. Carla reported that they have not yet applied for the Façade Improvement Grant through SMART. The travel line item was decreased.

2:02 PM Carla left the meeting.

Outside Building Maintenance Budget- The Commission has not yet decided if or how they would like to resurface the parking lots at the Court House this year. They will speak with the Road Department. The utilities line item was lowered due to previously unused funds.

2:14 PM Joe and Kimberly left the meeting.

2:28 PM JoDee Pratt, City Mayor; Brenda Wood, Clerk and Recorder joined the meeting.

Cleaning Behind Senior Center and Creek Channel- The area behind the Senior Center and the creek channel is owned by Red River. It is not owned by Fallon County.

Solar Bees- The Commission explained the contract process with the company for the solar bees. The County is not in a contract for the bees. There is one solar bee that is currently not being used.

County Contributions to the City of Baker- JoDee stated that she would like to be able to give cost of living raises to the City employees this year. They are trying to include the entire City into SID #33. It has been asked if the County would be able to help with the road work in the beginning stages of the project. There will be public hearings coming up on the SID. JoDee is in hopes to be able to start working on this project by next June. It would be a 5-year SID. The water mains on the highway is a total different project and will come out of the water fund. The cost of the project was given to the Commission. The County has been asked if they would commit 5 million dollars to the project, in which they have agreed upon, based on the grant acceptance. It will be paid back to the County in 10-15 years.

2:58 PM Shyla Hadley, Fairgrounds Manager joined the meeting.

Discussion on whether the County would be able to contribute to both the road project and the water main project. The County can commit to the water main project, provided the City gets accepted for the grants they have applied for. The Road Crew will be able to help with the roads if an SID is passed. JoDee asked if the County will be giving the City a percentage of the oil and gas money that is received. The Commissioners stated that they are not yet finished with budgets and it is unknown if they will be contributing or not. The mosquitos are continuing to be sprayed; however, it is too wet to keep up with them. Discussion on the areas that are sprayed.

3:15 PM Brenda left the meeting.

3:17 PM JoDee left the meeting.

3:27 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Midway Entertainment Plan- Shyla explained to the Commission that there will be no carnival for the Fair this year. There were multiple difficulties in getting a contract signed by the carnival company that the Fair Board was working with. They have contacted all possible companies and none are able to provide a carnival at this time. A circus and rock wall will be coming, as well as a petting zoo and inflatables. This will all be free to the public. The Commission appreciates Shyla's and the Fair Board's efforts to provide entertainment for families. It is unknown at this point if a carnival will be available in upcoming years, due to the timing of the Fair.

3:47 PM Tom Kachel, Manager of Landfill Operations joined the meeting.

3:48 PM Shyla and Debbie left the meeting.

Landfill Pickup Quotes- Tom has gotten two quotes for pickups at the Landfill. He is wanting to purchase a pickup for manager duties, as well as a fuel truck. Commissioner Baldwin and Commissioner Ranum will be going to Miles City with Tom tomorrow to look at the options. They are not trading anything in, as the old pickups will go to the County Auction. Tom also proposed the idea of purchasing a water truck for the Landfill. Discussion followed.

4:15 PM Tom left the meeting.

4:20 PM Commissioner Baldwin left the meeting.

Commission Work Session

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas. They also discussed possible dates to hold the County Auction. They have decided that the Auction will be

held on October 4th, 2019. The Commission reviewed a Commission Action Pending spreadsheet, which includes items that still need a decision made, such as a heating system for the fire suppression system at the Fairgrounds and a Golf Course Overtime agreement. The lease agreement between Fallon County and the Department of Revenue was signed as well.

4:58 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

MEETING ADJOURNED

s/Deb Ranum, Chairman

Minutes:

s/Kelsey DuCharme, Recording Clerk

Attest:

s/Brenda Wood, Clerk and Recorder