

MONDAY, AUGUST 10, 2020

9:00 AM CONVENE

PRESENT: Deb Ranum, Chairman; Steve Baldwin, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Roy Rost, Member

FALLON COUNTY COURTHOUSE

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:12 AM Julie Straub, HRM joined the meeting.

Commissioner Ranum made the motion to fund the Plevna Afterschool Program in the amount of \$8,252.28 for the 2020-2021 School Year, to be reviewed annually. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. **2 Ayes. 0 Nays. 1 Absent (Commissioner Rost).** The motion carried.

9:18 AM Kim Cuppy, Director of Public Health joined the meeting.

Permission to Recruit Full-Time Staff Nurse- A temporary staff-nurse will not be a County position once a full-time staff nurse is hired. Kim would like to make a request to hire a full-time staff nurse. They have been without one for about a year and are extremely busy right now.

Commissioner Baldwin made the motion to Recruit for a Full-Time Staff Nurse. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. **2 Ayes. 0 Nays. 1 Absent (Commissioner Rost).** The motion carried.

9:26 AM Kim and Julie left the meeting.

Approval of August 3-7, 2020 Proceedings-

Commissioner Baldwin made the motion to approve the minutes from August 3-7, 2020 Commissioner Proceedings, with corrections. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being Commissioner Ranum would have liked to have more information and discussion put into the meeting regarding FMC. **2 Ayes. 0 Nays. 1 Absent (Commissioner Rost).** The motion carried.

9:49 AM Robbie Christiaens, Maintenance Supervisor joined the meeting.

Maintenance Updates- The last sprinkler line at the Softball Complex should be done by today, and then all the irrigation repairs will have been made. The Seasonal employees will be done at the end of this week. Everything is getting mowed for the Fair. The curb on the sidewalk at Iron Horse Park is completed, the forms are just needing to be taken off.

9:53 AM Mark Sieler, Road Foreman joined the meeting.

Tires have been put at the corners of the boat ramp at Baker Lake with the help of the Road Department.

9:57 AM Robbie left the meeting.

Road Updates- A few different car gates that need to be moved were discussed. The Kenworth truck is done with the repairs on the regen issues and will be picked up tomorrow in Billings. Alba Higgins, Shop Foreman, is planning to come meet with the Commission this afternoon about an injector on the Landfill Scraper. All the mowers are ready to be put into use.

10:06 AM Mark left the meeting.

10:31 AM Rich Menger, Sanitarian joined the meeting.

10:32 AM Shannon Hewson, Brosz Engineering joined the meeting.

Project Updates- The Fire Hall project is coming along well. They should be close to finishing by the end of next week. The curb and gutter was poured last week at Iron Horse Park. Carson Beach, Gamut Construction, is working on the tie-ins and the remaining punch list items. Shannon has not yet heard

from the Army Corp regarding the final permit of the temporary dock, Millennium Sidewalk, or the Waterfall Project.

Waterline at Gun Range- There will be a meeting next week with TC Solutions to discuss the waterline at the Gun Range. They will explain what will be required to the contractor. The Commission may listen in if they would like.

Lower Lake Dam Inspection- Shannon has drafted a report of the inspection of the Upper and Lower Lake Dams. Shannon reviewed the report with the Commission. He is recommending removing some trees on the Lower Lake. The downstream side of the dam is looking good.

Upper Lake Repairs- Shannon has proposed two different options of fencing lines to stop the vehicle traffic on the berm of the Upper Lake. A repair on the fence on the downstream side of the dam will need to be done as well.

11:00 AM Dale Butori, DES/911 Coordinator joined the meeting.

Discussion on the remaining silt that needs removed in the Upper Lake. It may be put out to bid because the Road Crew does not have the correct equipment.

11:12 AM Rich left the meeting.

11:18 AM Shannon left the meeting.

State PPE Cache- Dale gave the Commission an informational packet regarding the State personal protective equipment cache guidance. It gives information on ordering, storage, and the distribution process. The State is giving counties the opportunity to store PPE. Dale believes that the Highway Patrol Office would be an adequate place to store these items. He will have to do a monthly inventory and send it to the State. Dale will ask the State about the shelf-life on the PPE items. The Commission agreed.

Message Boards- The first round of CARES Act money has been received. Dale was notified that the County will also be receiving some FEMA money as well. The message boards have been purchased; however, they were not paid for by the CARES Act. Dale is going to keep submitting it in hopes they will be covered.

11:26 AM Lynda Herbst, Inside Custodial Supervisor joined the meeting.

The County is going to keep the message boards, even if they are not paid for by the State, as they will be well used throughout the surrounding counties.

Sirens- The 911 sirens have been looked at by TAB Electronics, and it was found that they are all needing some type of repair work and new batteries.

11:34 AM Dale left the meeting.

Shampooing Carpets- Lynda asked the Commission if she could hire a company to come shampoo the Courthouse carpets. A new shampooer was recently purchased by the Maintenance Department, but Lynda does not believe that her or the other employees have enough time in the week to complete it and would need to be a weekend job. The machine is also heavier than preferred, causing difficulties. Commissioner Baldwin asked why a shampooer was purchased if it will not be used. Lynda stated it would be used for spot cleaning. Commissioner Ranum would like Lynda to keep up on the shampooing if it is hired out to someone else. Commissioner Baldwin would like her to ask the Inside Building Maintenance employees how they feel about working a weekend to get it completed. The Commission will wait to make their decision.

11:40 AM Lynda left the meeting.

11:56 AM Commissioner Baldwin made the motion to recess for lunch. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Steve Baldwin, Member; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Roy Rost, Member

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:15 PM Stacey Moore, Director of Library Services joined the meeting.

PSA for the Census- Stacey asked if the Library would be able to send out a PSA for Census participation and put up a banner outside of the Library doors. It will be paid for by the State. The Commission agreed.

1:18 PM Stacey left the meeting.

1:20 PM Lisa Mitchell, Director of Ambulance Services joined the meeting.

Update- Lisa gave the Commission a heads up that she will be getting on the agenda next week to discuss the need of an assistant in the Emergency Services Department.

1:25 PM Lisa left the meeting.

1:28 PM Brenda Wood, Clerk and Recorder joined the meeting.

1:34 PM JoDee Pratt, City Mayor; Pat Ehret, Steve Zachmann, City Council Members joined the meeting.

Preliminary Cost of Storm Drain by the School- The City would like to ask the County to help cover the preliminary cost of the storm drain on George Avenue, by the High School. Neither the City nor the County budgets are finalized. The School is waiting on the City to put a storm drain in before they can do any of the work needed on their end to fix the drainage issues. Commissioner Baldwin explained that the County cannot be expected to fund everything, the City will need to prioritize their projects. JoDee stated that the City Crew will be able to do the majority of the work, but the materials will need to be purchased. Discussion on the County involvement with getting the streets on the East Side of the Highway near Baker Lake back to a solid base layer. The City has no money to put into this project. Discussion on resurfacing George Avenue once the storm drain is put in.

1:52 PM Tom Kachel, Manager of Landfill Operations joined the meeting.

Discussion on priorities for the City and what projects need done as soon as possible, as the Commission is concerned that they are being asked to fund too many projects at this time.

1:56 PM Julie Straub, HRM joined the meeting.

The County is contributing a five-million-dollar loan for the Watermain Project for the City. This money will be paid back through their water enterprise fund. The City Council is planning to go out to bid in January again for the SID. By the County funding these projects, it will potentially lower the cost of the SID. The Commission is concerned with these funds, as they will also have to pay a large SID for all County property as well. All these smaller projects are currently in the SID, in which the Council is still looking at putting into place. JoDee stated that George Avenue is a main priority for the City, as the School is waiting for the City to complete this. She also asked that the City receive a percentage of Oil and Gas revenues that the County receives. The Commission does not want to see the streets ripped up by Baker Lake without being completely finished when done. They decided that the County will give the City money for the project on George Avenue, as this will be the only large project this year. Discussion on chip and sealing next season, as it would be best to leave it for a winter and harden the base up.

Commissioner Baldwin made the motion to give the County \$100,000.00 for the George Avenue Storm Drain. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

2:10 PM JoDee, Pat and Steve left the meeting.

2:10 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Manager of Landfill Operations Job Description- When Tom's position description was changed, it was understood that his paychecks would stay close to the same amount. Tom was unhappy to see the change in his paycheck last month. Julie explained that when an employee is a salaried position, they are paid by the month. When an employee is paid hourly, they are paid within a pay period. Tom understands this change and should be on track with the current pay period.

2:17 PM Tom, Julie, Debbie and Brenda left the meeting.

2:27 PM Brenda Wood, Election Administrator; Kathy Newell, Election Clerk joined the meeting.

Permission to Hold November 3rd General Election by Mail Ballot- Brenda asked the Commission for permission to approve holding a mail ballot election for the November 3rd General Election. There are several counties in Montana that are holding a mail ballot election. Discussion on why this would be more feasible with COVID, as it is unknown if there will be a stay-at-home order in place and the issues finding Election Judges. People can vote in person at the Courthouse if they choose to do so.

Commissioner Baldwin made the motion to hold a Mail Ballot Election for the November 3rd General Election. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

2:35 PM Brenda and Kathy left the meeting.

WORK SESSION

The Commission reviewed emails and correspondence, as well as County reports and revenues, board minutes and agendas.

3:30 PM Commissioner Baldwin left the meeting.

3:54 PM Tom Kachel, Manager of Landfill Operations; Mike Kirschten, Equipment Operator joined the meeting.

Landfill Scraper- The Landfill Scraper has an injector out. The Commission would like to hire CAT to come work on it, as this would be cheaper than hauling it somewhere to be repaired.

4:26 PM Mike and Tom left the meeting.

4:30 PM Kimberly Jensen, AP Clerk joined the meeting.

County Cell Phone Upgrade- Kimberly reported that in December, County cell phones were eligible for an upgrade. The free phones at the time were discontinued and are no longer available. There is now two free options available, and another one is \$29.99. The Commission let the County employees decide which phone they would prefer to upgrade to. The only one not eligible for an upgrade right now is Sara Berger's, as hers is newer than the others.

4:38 PM Kimberly left the meeting.

4:40 PM Commissioner Ranum left the office, which adjourned the Commissioner's meeting for the week.

MEETING ADJOURNED

s/Kelsey DuCharme, Recording Clerk

s/Deb Ranum, Chairman

ATTEST:

s/Brenda J. Wood, Clerk & Recorder