

MONDAY, AUGUST 17, 2020

9:00 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:20 AM Tom Kachel, Manager of Landfill Operations joined the meeting.

Approval of August 10-14, 2020 Proceedings-

Commissioner Baldwin made the motion to approve the minutes from August 10-14, 2020 Commissioner Proceedings, as presented. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Abstain (Commissioner Rost). The motion carried.

Rental Lease for Tire Shredder- Tom brought the Commission the rental agreement for the tire shredder from Westate Machinery Company. The Road Crew will need to go pick it up next Monday in Billings. The Landfill will need to borrow the water truck as well. They are looking to rent the tire shredder for one month, which will cost \$30,000.00. The Commission signed the agreement.

9:42 AM Tom left the meeting.

9:45 AM Robbie Christiaens, Maintenance Supervisor joined the meeting.

Maintenance Updates- Robbie reported that the Parks Crew helped put up the tents for the Fair events. The Splash Park is not turned on right now, as the control panel box has overheated. It is functioning, but the fans used for cooling are not working correctly. He plans to have it turned back on by this afternoon. All the seasonal employees are finished for the season. The sprinkler system at the Softball Complex is now up and running.

9:57 AM Bobby Wiedmer, Road Supervisor joined the meeting.

9:58 AM Robbie left the meeting.

Road Updates- The Road Crew hauled gravel to Iron Horse Park last week. They are planning to clean car gates this week and put out cold mix, as well as working on mowing. The Landfill scraper has been repaired. One of the Kenworth trucks is having electrical issues.

10:18 AM Bobby left the meeting.

10:54 AM Lisa Mitchell, Ambulance Director; Dale Butori, DES/911 Coordinator joined the meeting.

Ambulance Updates- The Ambulance has been on 18 runs so far this August. Lisa was very pleased with the EMT's during the Fair events.

CPR Driver Policy/Pay Rate- Lisa explained the certifications with the State of Montana for CPR drivers. They do not have to be a licensed EMT, but some training is required. Lisa has been working on a policy for the CPR drivers. As of now, the driver gets paid \$20 each run. When they are utilized for transfers, she does not feel that this is enough of a stipend. She would prefer it to be at least three quarters of what an EMT receives. The Commission would like to review the policy Lisa has proposed before deciding.

Ambulance Assistant- Lisa asked the Commission about hiring an assistant or a full-time EMT. She would like to be able to utilize vacation time, and feels she is not able to right now because it would leave the County unattended. Lisa explained that if there was an assistant hired, the education could be expanded, they would be cross trained on payroll, more public awareness would be available, etc. Discussion on the possibility on Dale holding this title; however, he is not a licensed EMT. No decision was made.

11:28 AM Roger Meggers, Airport Manager joined the meeting.

11:28 AM Lisa and Dale left the meeting.

Airport Project Sump Pumps- Roger explained that the plumbing for the sump pumps was not included into the bid package when they were put in at the Airport. It will need to be added, which will

be an additional cost. A plumber has looked into it and believes it will cost below the estimate. The Commission is in agreeance to move forward with the project.

11:35 AM Roger left the meeting.

11:42 AM Commissioner Rost made the motion to recess for lunch. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

1:30 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Insurance Questions- There are multiple entities involved with the water leak in the Dietary area of the Parkview 2 basement. Debbie is unsure of where to go next, as some bills have been submitted to Travelers Insurance, the County has paid multiple bills, as well as the Hospital.

1:31 PM Lisa Mitchell, Ambulance Director joined the meeting.

Debbie would like some direction from the Commission as to what to do next. There is also a water leak in the Library basement, which may need to be turned into insurance as well.

1:33 PM Brenda Wood, Clerk and Recorder joined the meeting.

Debbie reviewed the bills that Fallon County has paid for the Parkview water leak. Chad Sutter with SDI Architects is putting together a cost estimate for the rooms that have been gutted due to damage. Both Brenda and Debbie will come in during their work session to discuss further.

1:37 PM Brenda and Debbie left the meeting.

CPR Driver Policy/Ambulance Assistant- Lisa gave the Commission the proposed policies and the pay scales that she has created for the CPR driver policy and the Ambulance Assistant. The Commission reviewed the policies and asked that she give a copy to Darcy Wassmann, County Attorney.

1:42 PM Lisa left the meeting.

1:44 PM Julie Straub, HRM joined the meeting.

Discuss NACO Leadership Academy- NACo is holding a leadership academy that starts September 16th. It is completely online and takes about 12 weeks to complete. The County would be able to get a scholarship to attend, which would give a large discount to the cost and make one module completely free. The Commission may be interested and will let Julie know.

2:00 PM Melissa Rost, Museum Curator joined the meeting.

2:00 PM Commissioner Rost left the meeting.

Request to Extend Seasonal Employees Season- Melissa would like to ask the Commission to extend Tracy Bruha's seasonal employment to the end of October or November. There is a large list of projects that are still needing to be completed. The list of tasks was reviewed. Melissa has put this into her budget to be considered. Tracy is scheduled to work through the end of August.

2:07 PM Julie left the meeting.

The Commission will discuss and tour the Museum before a decision is made.

2:11 PM Melissa left the meeting.

2:28 PM Commissioner Rost rejoined the meeting.

2:28 PM Dale Butori, DES/911 Coordinator joined the meeting.

2:30 PM Chad Sutter, SDI Architects joined the meeting via teleconference.

Parkview 1 Renovation Update- Chad explained that as the renovation of Parkview 1 is taking place, there are other issues that are coming to light as well. The spacing on the floor joist is irregular, which is causing other issues. Most of the ductwork is in place already. They have found that the bathtubs were never plumbed correctly and will need to be changed to keep them up to code. The outside work should be underway. MDU would like to get their transformer out the Courtyard.

2:39 PM Dale left the meeting.

Carpets will be put into both the living room and the bedrooms. The Commission would like to look at changing the lights to LED. Commissioner Ranum asked that the Commission sees the light fixtures before they are put into place. The wi-fi and the phone line wires will need to be updated. A site meeting will take place on Wednesday morning and the Commission is welcome to attend. Chad is happy with the progression of the project. He is also working on the specs and bid package for the water leak at Parkview 2.

3:04 PM Chad hung up the phone, therefore leaving the meeting.

3:10 PM Commissioner Baldwin left the meeting.

WORK SESSION

The Commission reviewed emails and correspondence, as well as County reports and revenues, board minutes and agendas. They also approved Pay-Application #2 from TW Clark Construction. Debbie Wyrick, Deputy Clerk and Recorder, came in to discuss the insurance issues of the water leak in the Dietary area at Parkview. No decision needs to be made regarding the request to hire out for Carpet Cleaners, as Lynda Herbst, Inside Custodial Supervisor, believes that the Maintenance Department should be able to get it done on the weekends. The Commission signed the agreement for the Reorganization of the City Parks Department and the Maintenance of the City Parks from 2019.

CLAIMS APPROVAL

The Commission reviewed and approved the Mid-Month August 2020 claims in the amount of \$270,722.08. They are filed in the Clerk & Recorder's Office.

5:00 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

MEETING ADJOURNED

s/Kelsey DuCharme, Recording Clerk

s/Deb Ranum, Chairman

ATTEST:

s/Brenda J. Wood, Clerk & Recorder