

MONDAY, AUGUST 24, 2020

9:00 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

FALLON COUNTY COURTHOUSE

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

Approval of August 17-21, 2020 Proceedings-

Commissioner Rost made the motion to approve the minutes from August 17-21, 2020 Commissioner Proceedings, with corrections. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Rost made the motion to amend the minutes from August 10, 2020, to state that the Commission made the motion to give the City \$100,000.00 for the George Avenue Storm Drain, instead of stating that the Commission made the motion to give the County \$100,000.00. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:24 AM Kodie Olsen, 4-H Assistant joined the meeting.

9:28 AM Julie Straub, HRM joined the meeting.

9:30 AM Michael Millward, Extension Agent joined the meeting.

Request Temporary Schedule Change- Kodie explained that her child has to be to school early this semester and has asked the Commission if it would be possible to start work at 7:30 AM. She would make sure that she is still working eight hours a day. Michael does not see any problems and does not believe it would affect her work. Julie believes this could be allowed as long as it is temporary, as the Fallon County policy explains that the workday is 8 AM – 5 PM. On the days there is no school, Kodie would work her normal hours.

Commissioner Baldwin made the motion to allow Kodie Olsen to temporarily start work at 7:30 AM when needed and leave a half hour earlier than scheduled, which will be allowed through the school semester. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:34 AM Michael, Kodie and Julie left the meeting.

9:48 AM Robbie Christiaens, Maintenance Supervisor joined the meeting.

Maintenance Updates- Robbie reported that the forms should be getting pulled today on the curb and gutter at Iron Horse Park. Carson Beach is close to being finished up with the project. Derrick DeHaan, Maintenance Assistant, is currently in Bozeman attending the Splash Park Certification class. Robbie is working to fix a few sprinkler heads this week. Discussion on the weed eating on the tributary through the City of Baker.

9:57 AM Bobby Wiedmer, Road Supervisor joined the meeting.

The Splash Park is open until the 8th of September. The sprinklers will be blown out for the winter in September as well.

Road Updates- The Road Crew will be laying cold mix at Iron Horse Park, once the sidewalks are completed. Bobby explained that it needs to be done within the next week, as cold mix needs to be put down when it is hot out. If it is not done, it will need to go somewhere else, so it doesn't go to waste.

10:07 AM Robbie left the meeting.

Another Kenworth Truck is down again, due to possible regen issues. Bobby is unsure if it could also be due to electrical issues. The Road Crew picked up the tire shredder in Billings last week. Bobby's personal business was awarded the quote for the Waterline at the Gun Range. He has been working with TC Solutions, as it is near their Work force camp. Bobby will go visit with Carson Beach, Gamut Construction, regarding the progress of the sidewalk at Iron Horse Park.

10:23 AM Shannon Hewson, Brosz Engineering joined the meeting.

Project Updates- The final historic engineering record for the Pennel Creek Bridge has been received. A pre-construction meeting with landowners will need to be scheduled for the beginning of September. Shannon is expecting it to take a minimum of 40 days to complete this project once it is begun.

10:29 AM Rich Menger, Sanitarian joined the meeting.

The Upper Lake is full of water, which needs to be released.

10:31 AM Bobby left the meeting.

Millennium Sidewalk Project- The USACE permit from the Army Corps of Engineers has been received for the temporary dock and the Millennium Sidewalk. The boat dock should be reimbursed by Fish, Wildlife and Parks. The dock will be its own separate quote, as it will not be installed until next spring. Shannon explained that the Millennium Sidewalk project is ready to be put out to quote. It may not be possible to get a contractor to bid the project for this year, as it is so late in the year. He plans to do two different schedules for different completion dates. The permits for the Waterfall Project has not yet been received.

Commissioner Rost made the motion to approve the Call for Quotes for the Millennium Sidewalk Project. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:49 AM Mary Grube, Administrative Assistant Planner joined the meeting.

10:59 AM Melissa Rost, Museum Curator joined the meeting.

11:02 AM Commissioner Rost left the meeting.

11:03 AM Shannon, Mary and Rich left the meeting.

Decision on Request to Extend Seasonal Employees Season- Melissa has made the request to extend Traci Bruha's seasonal employment until November. She is usually done with employment at the end of August. Melissa has created a list containing the proposed projects for September, October, and November. The Commission agreed and will check in with monthly progress reports.

Commissioner Baldwin made the motion to allow Traci Bruha to extend her seasonal employment until the end of November of 2020. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.

11:07 AM Melissa left the meeting.

11:08 AM Commissioner Rost re-joined the meeting.

11:30 AM Shannon Hewson, Brosz Engineering; Rich Menger, Sanitarian; Mary Grube, Planning Administrative Assistant joined the meeting.

Discuss the Tributary Through the City of Baker- The Planning Department is concerned about the mowing and weed eating on the Tributary that goes through the City of Baker. Mary has spoken about the issue with Forrest Sanderson, Contract Planner, and he is concerned about the debris causing flooding at some point. He is also concerned about machinery in the channel. The Commission advised that no weed killer is being used in that area and no wetlands have been removed. Forrest recommended that the County call the Army Corp and the NRCS to ask how to proceed. This area has been mowed for multiple years. Shannon would like to do a maintenance permit in order to move forward. He does not believe that cleaning them out will make a difference, as they will grow back and fall off due to natural causes. Rich is concerned about the mosquito control if the Tributary is not mowed. Shannon will contact the Corp to ask if a permit is needed to mow.

11:48 AM Mary, Shannon and Rich left the meeting.

11:50 AM Commissioner Rost made the motion to recess for lunch. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Member; Kelsey DuCharme, Recording Clerk/Secretary
ABSENT: Steve Baldwin, Member
FALLON COUNTY COURTHOUSE

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:19 PM Dale Butori, DES/911 Coordinator joined the meeting.

Permission to Appoint Dustan Davis as Deputy DES/911 Coordinator- Dale would like to appoint Dustan Davis, IT TECH, as the Deputy DES/911 Coordinator. He believes Dustan would be a good fit, as he has emergency service training and is good with technology. This is not a paid position. Dale would like Dustan to take a few basic level trainings.

Commissioner Rost made the motion to appoint Dustan Davis as the Deputy DES/911 Coordinator, effective immediately. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

Siren Quotes- Dale has received the quotes back for replacing the batteries on the tornado sirens. To replace all seven sirens, it should cost about \$5,700.00. The other quote is about \$9,000.00. The Commission would like to be able to replace a few each year, so they do not all need replaced at once again.

1:37 PM Dustan Davis, IT TECH joined the meeting.

Dustan explained the differences between the available batteries. They will plan to get on a maintenance schedule for the sirens.

1:43 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

The Commission would like to purchase the cheaper batteries, as they are less expensive and get replaced frequently. They should be installed in September.

1:44 PM Dustan left the meeting.

911 Tower Insurance- Dale explained that the North and South 911 towers are insured by Fallon County, however the towers in Prairie and Carter County are not insured.

1:46 PM Brenda Wood, Clerk and Recorder joined the meeting.

They are currently using the 911 funds as an insurance fund for these counties. If a tower is lost in Carter County, it would be paid for out of the 911 fund. Discussion followed regarding how to possibly insure these other towers, so repairs are not coming out of the 911 fund. The pool of these counties with 911 towers cannot purchase their own insurance, as it is not its own entity. There are four counties in the pool. They will need to do something in writing with each of these counties. Dale is planning to get a meeting together to discuss further with the other DES Coordinators that are involved. He plans to do more research and talk with the State level as well. The Commission agrees that they need to be insured, however it is unknown of the most practical way to do this.

2:10 AM Lynda Herbst, Inside Custodial Supervisor joined the meeting.

2:11 PM Stacey Moore, Director of Library Services joined the meeting.

Dale and Debbie will also speak with Jade Boggs at the Insurance Store. Dale is going to meet with the other County Commissioners as well.

2:13 PM Dale and Brenda left the meeting.

Digitization Room Water Damage- There is water damage in the Digitization Room. Lynda explained that there is a de-humidifier in the room to try and suck up all the water. Stacey has moved and cleaned all the Library belongings. The carpet will have to come out and the walls need to be checked for mold. All the electrical work still seems to be fine. Either tile or linoleum will need to be put down on

the floor to finish the room. Discussion on the potential damage and companies that may be able to come lay flooring.

2:29 PM Debbie left the meeting.

2:32 PM Lynda and Stacey left the meeting.

2:38 PM Tom Kachel, Manager of Landfill Operations joined the meeting.

2:42 PM Carl Hepperle, Member of the Public joined the meeting.

Centennial Park Gazebo- Carl explained that he is representing the Lions Club, and they have agreed that shingles are needed on the Gazebo at Centennial Park. The Lions Club may be able to pay for the installation, however, would like some County contribution to the shingles, if possible. It is a 20-foot by 20-foot space. They have had troubles finding a contractor in town to call them back. Commissioner Rost will look into the project and get back to them.

2:48 PM Carl left the meeting.

Disposal of Animal Carcasses at Landfill- Tom has received a letter from Fish, Wildlife and Parks regarding the disposal of animal carcasses at the Landfill. They are trying to help stop the spread of chronic wasting disease. The letter states that another container would need to be purchased for the Container Site to hold these remains. Fallon County's Landfill would also be placed on a State-wide map. The Commission is concerned about the placement of the extra container, as the Landfill is already set up to take carcasses. Tom is going to contact FWP to discuss further.

3:1 PM Tom left the meeting.

3:26 PM Brenda Wood, Clerk and Recorder joined the meeting.

3:30 PM – Commissioner Ranum called the Preliminary Budget Public Hearing to be opened.

The Commission reviewed the proposed budgets for Fiscal Year 2020-2021. The Federal mineral royalties are about half of the amount of what they were last year. Brenda reviewed the projected oil and gas funds, which are also seeing a significant decrease this year. There is \$5,100,000.00 dedicated to the City of Baker. Discussion on whether grant matching funds will be put into the budget before they are received. The budget spreadsheets were reviewed in depth.

4:00 PM Julie Straub, HRM; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Concern on Timesheet- Julie and Brenda had questions about overtime due to COVID on an employee's timesheet. There was a miscommunication between Commission, causing confusion in the Payroll Department. Debbie asked that this be deferred to next month to give her the proper amount of time to finish this the correct way. The Commission and the employee involved agreed.

4:15 PM Julie and Debbie left the meeting.

Preliminary Budget Hearing Continued- Discussion on the budget and variable department requests. The budget revisions were made. Brenda explained that the Little Beaver Conservation District has asked for the Permissive Health Insurance Levy, as they always do. It was reviewed and approved in the Preliminary Budget Hearing, however the Final Budget Hearing will not be until September 3rd at 10:00 AM for Final Adoption.

5:30 PM The Public Hearing was called to a close.

5:30 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Baldwin). The motion carried.

MEETING ADJOURNED

s/Kelsey DuCharme, Recording Clerk

s/Deb Ranum, Chairman

ATTEST:

s/Brenda J. Wood, Clerk & Recorder