

9:30 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

9:30 AM Kevin Braun, Member of the Public joined the meeting.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

Approval of December 7-11, 2020 Proceedings-

Commissioner Baldwin made the motion to approve the minutes from December 7-11, 2020 Commissioner Proceedings, as presented. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:59 AM Bobby Wiedmer, Road Superintendent; Alba Higgins, Shop Foreman joined the meeting.

Shop Updates- The Kenworth truck that was getting repaired in Billings is back to Baker and is running this morning.

10:03 AM Shannon Hewson, Brosz Engineering joined the meeting.

Alba is hopeful that the Kenworth's will not have any more lingering issues. The packer that they are rebuilding will be finished soon. It may be cheaper next time to purchase a new packer, rather than rebuilding it. The tires that were ordered have been received.

10:14 AM Alba left the meeting.

Road Updates- The Road Crew is planning to be done working on the Old Baker Highway that connects to where Carter County has rebuilt the road. They will also be working on the South Ismay Road this week. The Road Crew will be ordering a longer culvert, as the one they have on hand is too short.

10:19 AM Bobby left the meeting.

Upper Lake Sediment Removal- The Commission discussed the Upper Lake Sediment Removal Project. There are multiple companies currently on the Plan Holder's List. Commissioner Rost is concerned with the plans regarding the fence. Proposed changes were discussed. Shannon will prepare an addendum to the project.

10:27 AM Mary Grube, Administrative Assistant Planner joined the meeting.

Millennium Sidewalk Project Bid Award- Shannon explained that Corland Construction out of Sidney Montana is the low bidder for Schedule 1 for the Millennium Sidewalk Project. Kratzer Construction out of Ekalaka is the low bidder for Schedule 1 and Schedule 2 combined. Schedule 2 includes the electrical work for the lights.

10:28 AM Rich Menger, Sanitarian; Buck Kratzer, Kratzer Construction joined the meeting.

Shannon would recommend either company for the project. He explained that the bids look good and he sees no irregularities. Both bids were right in line with Shannon's estimate.

Commissioner Rost made the motion to award the Schedule 1 and Schedule 2 bid to Kratzer Construction out of Ekalaka Montana for the Millennium Sidewalk Project in the amount of \$189,942.49. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:32 AM Buck left the meeting.

High Hazard Dam Owner's Plan for Lower Dam- Mary brought in the updates for the 2020 Dam Owner's Plan. The only changes that will be made are typo changes, nothing will change in the information. Shannon is going to revise the High Hazard Dam Owner's Plan for the Lower Dam and will bring it back for Commission review. The recommendations for the work that needs to be done on the dam will not change. The High Hazard Plan required by the DNRC is to get permit authorization for the plan. The Commission reviewed the report. Monitoring at the pipe culverts at the MDT right-of-way

needs to be maintained and trees need to be removed. It will be relatively low cost to complete the remaining items. Discussion on removing the trees, especially a large one on Afrank's property.

Commissioner Rost made the motion to approve the recommendations of the High Hazard Dam Owner's Plan to meet Engineer's Report Recommendation for the Lower Dam. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:45 AM Rich left the meeting.

10:58 AM Shannon and Mary left the meeting.

11:00-12:00 PM – The Commission attended out of the office Safety Reviews.

12:00 PM Commissioner Baldwin made the motion to recess for lunch. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

1:15 PM Kevin Braun, Member of the Public joined the meeting.

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

WORK SESSION

The Commission reviewed emails and correspondence, as well as County reports and revenues, board minutes and agendas. They also reviewed and approved Change Orders for the Parkview Retirement Complex Project. Commissioner Rost, Commissioner Baldwin, and Fallon County employees celebrated the retirement of Commissioner Deb Ranum. Deb has been a County Commissioner for 18 years and will be retiring at the end of December. Thank you for your service Deb, your knowledge and love for Fallon County does not go unnoticed and you will be greatly missed.

2:30 PM Alba Higgins, Debbie Wyrick, Insurance Committee Members joined the meeting.

Approval to Hire a Broker to Complete Request for Proposal- Jade Boggs was able to find a company that does the Request for Proposals. The company is called Boulder Administration Services. Bruce Wagner is a co-owner of the company. He has spoken with Debbie and will be able to do or assist with the Request for Proposal for about \$1,000.00. He plans to keep it very simple and will only ask the important information. He would like to have the RFP completed in February or March of 2021. Bruce will meet with the Insurance Committee if the approval is given from the Commission to move forward. It is unknown how the analysis will be handled until after the RFP is completed.

Commissioner Baldwin made the motion to hire Boulder Administration Services to complete a Request for Proposal for Health Insurance. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Appoint New Insurance Committee Member- Alba is planning to retire within the next year and the Insurance Committee would like to appoint a new member before the Request for Proposal process is started. The three current members each have people in mind for the position. It was determined that the position will be advertised to employees of FMC and Fallon County and the Commission will decide the appointment.

3:05 PM Alba and Debbie left the meeting.

3:30 PM Commissioner Rost made the motion to adjourn the meeting. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

MEETING ADJOURNED

s/Kelsey DuCharme, Recording Clerk

s/Deb Ranum, Chairman

ATTEST:

s/Brenda J. Wood, Clerk & Recorder