

9:30 AM CONVENE

PRESENT: Deb Ranum, Chairman; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

9:35 AM Kevin Braun, Member of the Public joined the meeting.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

Approval of December 21-25, 2020 Proceedings-

Commissioner Baldwin made the motion to approve the minutes from December 21-25, 2020

Commissioner Proceedings, as presented. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:59 AM Mark Sieler, Road Foreman; Alba Higgins, Shop Foreman joined the meeting.

Shop Updates- One of the trucks is getting taken to Billings tomorrow for repairs. It is not pulling like it should and Alba is not sure what is causing the issues. The Acadia at Public Health is not starting now with the cooler weather. Alba is unsure of what is happening, as no codes are showing up. They will use the minivan from the Senior Center for the time being. RDO will be coming down this week to work on a blade.

Lake Updates- It has been asked that the County put an outhouse by the Gazebo at Baker Lake for people that are ice fishing. There has been one there in the past. The Commission is in agreement to put one in at that location. Mark will contact Robbie Christiaens, Maintenance Supervisor.

Road Updates- The Road Crew is still hauling gravel on the South Ismay Road this week.

10:08 AM Alba and Mark left the meeting.

10:30 AM Beth Epley, Alissa Miller, Melissa Higbee, Eastern Plains Economic Development Corporation joined the meeting.

EPEDC Updates- Alissa is now the Food and Ag Development Specialist, and Melissa is the Downtown Development Specialist. These positions were made possible with the CARES Act funding. They are looking into different funding options to be able to continue these positions after the CARES program ends. The Museum Grant will be received as long as the legislature approves the recommendation that was given to them. Grant funding was received from TC Energy and EMEDA for the Christmas in the Park. TC Energy also gave funding for a branding plan, which will begin in January. This is to help strategize promoting the community and to create a new logo. Beth explained that they worked on an application for a STEM education project with Linda Rost. The program will include the biology of Baker Lake. A start-up business training will be held at the end of January. Commissioner Baldwin will be on the EPEDC Board now that Commissioner Ranum is retiring. EPEDC plans to start an empty building evaluation of properties that can be developed for both real estate and business space.

10:55 AM Roger Meggers, Airport Manager joined the meeting.

10:58 AM Beth, Melissa and Alissa left the meeting.

MT Aeronautics Virtual Board Meeting for Airport Grant- Roger explained that the Baker Airport is working with the MDOT to apply for a grant that would cover the remaining cost of the fuel system that the FAA does not pay for. Roger asked that the Commission participate in the zoom meeting scheduled for tomorrow with the MT Aeronautics Board. Roger is working with Craig Canfield with KLI Engineering for the grant writing.

11:11 AM Roger left the meeting.

11:11 AM Kathy Newell, Elections Clerk joined the meeting.

Maintenance Billing for the City of Baker- Maintenance billing for the City of Baker for MDU utilities is to be reviewed each year. The cost of maintenance went down 8% this year compared to last. The cost fluctuates each year. The Commission would like to leave the rate the same as last year and will be reviewed again next December.

Commissioner Rost made the motion to leave the maintenance billing for the City of Baker at \$1,642.85 for this current year, to be reviewed next year. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:18 AM Kathy left the meeting.

WORK SESSION

The Commission reviewed emails and correspondence, as well as County reports and revenues, board minutes and agendas. The maintenance billing for the City of Baker was discussed with Kathy Newell, Elections Clerk. The agreement with Youderian Construction was reviewed for the Baker Lake Sediment Removal and Dam Repairs Project, and the Notice of Bid Award was signed.

Commissioner Rost made the motion to award the bid for the Baker Lake Sediment Removal and Dam Repairs Project to Youderian Construction for a total base bid amount of \$121,437.75. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

11:56 AM Commissioner Baldwin made the motion to recess for lunch. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

RECONVENE

PRESENT: Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk/Secretary

ABSENT: Deb Ranum, Chairman

1:15 PM Kevin Braun, Member of the Public joined the meeting.

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:30 PM SWEAR IN ELECTED OFFICIALS – Kevin Braun, County Commissioner; Jeraldine Newell, Clerk of Court; Keli Bertsch, Deputy Clerk of Court

2:00 PM – Commissioner Rost attended the Safety Review at the Fallon County Fairgrounds.

2:30 PM Kevin left the meeting.

WORK SESSION

The Commission reviewed emails and correspondence, as well as County reports and revenues, board minutes and agendas. The Commission reviewed the North Dakota Atmospheric Resource Board Radar Service Contract. Draft Resolution #1053 – Fallon County Commission Chairman was discussed, as the Commission will need to appoint a new Chairman next week.

Commissioner Baldwin made the motion to appoint Rod Johnson to the Fallon County Museum Board. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

Commissioner Baldwin made the motion to appoint Roy Rost as Chairman of the Fallon County Board of Public Health. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

Commissioner Baldwin made the motion to adopt Resolution #1052 – Resolution to Set Per Diem and Travel Rates for Fallon County Elected Officials and Employees. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

Commissioner Baldwin made the motion to accept Change Order #002 – Baker Senior Center Addition and Remodel from Griffith Steel, INC. in the amount of \$5,780.00. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

Commissioner Baldwin made the motion to accept and pay the Final Pay Application for Griffith Steel, INC. for the Baker Senior Center Addition and Remodel in the amount of \$97,628.46. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

4:00 PM Julie Straub, HRM; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Decision to Hire for Public Health Director- An interview was held last week for the Public Health Director. Hours for this position was discussed, as well as sick leave and vacation allowance.

Commissioner Baldwin made the motion to hire Gina Manhard for the position of the Director of Public Health. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

4:08 PM Debbie and Julie left the meeting.

4:10 PM Commissioner Baldwin made the motion to adjourn the meeting. Commissioner Rost seconded the motion. Commissioner Rost asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Ranum). The motion carried.

MEETING ADJOURNED

Kelsey DuCharme, Recording Clerk

Deb Ranum, Chairman

ATTEST:

Brenda J. Wood, Clerk & Recorder