

**9:30 AM CONVENE**

**PRESENT: Deb Ranum, Chairperson; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Secretary**

**FALLON COUNTY COURTHOUSE**

**The Pledge of Allegiance was held in the Commissioner's Office at 9:30 AM to start off the week.**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**10:18 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**North Plevna Bridge Updates-** Shannon reported that the concrete has been poured for the box culvert on the North Plevna Bridge Project. Diamond J Construction plans to strip the wall forms on Saturday and will start taking the rest of the scaffolding off tomorrow. All forms are ready to be taken off. Discussion on when the grass seeding would take place, in which Shannon would prefer to happen next spring/summer. A timeline will be mapped out that will work best for both parties.

**Iron Horse Park Updates-** The railing is on site for the Iron Horse Park Sidewalk Project. It is planned to be installed this week since the weather is cooperating. Shannon is hopeful to close the contract the following week.

**10:28 AM Rich Menger, Sanitarian joined the meeting.**

**Planning Updates-** Shannon is planning to get the Millennium Sidewalk Project ready to be re-bid, as well as working on submitting the Waterfall Permit to the Army Corp and preparing the storm drain for FMC. The Firehall Project should be closed out after their meeting this week.

**10:55 AM Rich and Shannon left the meeting.**

**Commissioner Baldwin made the motion to approve the minutes from October 26-31, 2020, as presented.**

**Commissioner Rost seconded the motion. Commissioner Ranum asked for further discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**11:13 AM Steve Zachmann, Mayor; Kevin Dukart, City Clerk joined the meeting.**

**Final Decision on Waterline Agreement at the Gun Range-** Steve explained to the Commission that when the waterline for the Gun Range was tied into the City waterline, the connection was downstream from where they thought it would be. The City would prefer this water to be metered directly through the County, as right now it is tied onto the Keystone collection. For this to be done, a new pit would potentially need to be installed. The City is concerned that once the pipeline is no longer using this line, a 6-inch waterline will be left and will not be able to be capped off. If the County were still using it, they would not be able to cap off the connection. The County would still need to make sure it is on County property so that no additional easements are needed.

**11:23 AM Shannon Hewson, Brosz Engineering joined the meeting.**

Kevin explained that it would work best for the City if the County were to move their tie-in connection. After further discussion, it may also save tax-payer dollars if another pit does not need to be put in and the County can continue to use this connection for the Gun Range. If the County property was ever sold after the pipeline, it would need to go through subdivision review and could be re-addressed then as well. Both entities will continue to look into possible remediations.

**11:41 AM Dustan Davis, IT TECH joined the meeting.**

**11:41 AM Steve and Kevin left the meeting.**

**11:45 AM Rich Menger, Sanitarian joined the meeting.**

**11:51 AM Shannon left the meeting.**

**Permission to Purchase Computer-** Rich uses a MacBook Pro laptop and has a Dell Desktop PC. The laptop is needing replaced, as it was purchased in 2014. A new laptop is in the current budget. Rich would prefer

another MacBook Pro, as it works better for productivity and the programming he uses. The cost will be just below \$2,000.00. The Commission approved.

**Commissioner Rost made the motion to allow Dustan to purchase a MacBook for Rich Menger, Sanitarian's, use, for the amount of \$1,979.00. Commissioner Baldwin seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**12:00 PM Rich and Dustan left the meeting.**

**12:00 PM Commissioner Baldwin made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

### **NOON RECESS**

**1:15 PM RECONVENE**

**PRESENT: Deb Ranum, Chairperson; Roy Rost, Steve Baldwin, Members; Kelsey DuCharme, Recording Clerk  
FALLON COUNTY COURTHOUSE**

### **PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**1:27 PM Dale Butori, DES/911 Coordinator joined the meeting.**

**DES/911 Updates-** Dale is working on the next submittal for the CARES Act. There will be two more chances to submit for this year. There was a request that Baker Fire was looking to purchase three rescue saws. Dale contacted TC Energy and they purchased the saws for Baker Fire. He has been busy working with Public Health and running COVID tests to Miles City.

**1:48 PM Dale left the meeting.**

**2:25 PM Darcy Wassmann, County Attorney joined the meeting.**

**Bridger Haul Route Agreement-** Darcy has prepared a draft for the Bridger Pipeline Haul Route agreement. The Commission reviewed the proposed agreement. A bond amount will need to be added. Darcy will make the changes and bring it back for an approval.

**2:43 PM Mike Johnson, WBI Land Agent joined the meeting.**

**County Road Question-** Darcy confirmed that the County is obligated to maintain only County roads. A road can only be maintained if it has public access.

**KLJ Contract-** Darcy has visited with Forrest Sanderson, KLJ Contract Planner, regarding the KLJ Contract for Planning Services. A request for qualifications (RFQ) was completed when KLJ was hired for engineering services, however one did not take place when hired for Planning. Darcy recommends that the County complete an RFQ if the Commission would like to continue with a contracted Planner. More discussion will need to follow.

**3:07 PM Darcy left the meeting.**

**Updated Information for Storage Well Abandonment-** Mike reviewed the process involved with the storage well abandonments taking place on County property, specifically near Iron Horse Park. Once abandoned, it will be a flat covering that will be flush with the sidewalk. He is unsure that WBI will be releasing an easement rights at this point. Both sides will be capped below the surface of the ground level.

**Advance Damage Offer-** Commissioner Ranum signed the advanced damage offer for both of the storage well abandonments that are taking place. The release of the damages was included.

**3:29 PM Shyla Hadley, Fairgrounds Manager joined the meeting.**

**3:29 PM Mike left the meeting.**

**Fair Updates-** Shyla gave the Commission the Manager Report for the month. Most of the events that were planned to be held in November have been cancelled. The dishwasher for the Exhibit Hall has not been delivered

yet. Discussion on the heaters being used in the Fire Suppression Room. The Concessions Building refrigerators have not been winterized yet. The conventions for Fair have been cancelled, however the National Convention is going to be held online. The PRCA is still being held as normal. Fallon County won Large Rodeo of the Year again. The Fair Board elected Alyse Webber to be the Fair Board Chairman again. Wendy Wagner will be the Vice Chair. Shyla asked the Commission permission to purchase canvass artwork of the Fairgrounds for her office. The Commission approved. The 2021 Fair schedule will be different than normal, as the Fair Board has decided to have two nighttime rodeos and the Demolition Derby will be the only event on Sunday.

**3:54 PM Shyla left the meeting.**

**The Commission reviewed and approved the End of the Month October 2020 Claims in the amount of \$1,192,069.89 and they are filed in the Clerk and Recorder's Office.**

**The Commission reviewed and approved October 2020 Timesheets in the amount of \$587,400.01 and they are filed in the Clerk and Recorder's Office.**

#### **COMMISSION WORK SESSION**

The Commission reviewed, revenues received, reports, emails and other correspondence, board minutes and agendas. The Commission accepted the recommendation from the Town of Plevna Council to appoint Krista Nemitz to the Planning Board as Planning Board Representative.

**5:00 PM Commissioner Baldwin made the motion to recess for the evening. Commissioner Rost seconded the motion. Commissioner Ranum asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

#### **EVENING RECESS**

**TUESDAY, NOVEMBER 3, 2020**

**ELECTION DAY – ALL COUNTY OFFICES CLOSED**

#### **EVENING RECESS**

**WEDNESDAY, NOVEMBER 4, 2020**

**9:30 AM RECONVENE**

**PRESENT: Deb Ranum, Chairperson; Steve Baldwin, Member; Kelsey DuCharme, Recording Secretary**

**ABSENT: Roy Rost, Member**

**FALLON COUNTY COURTHOUSE**

#### **PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**9:45 AM Robbie Christiaens, Maintenance Supervisor joined the meeting.**

**Maintenance Updates-** Robbie plans to mow the Courthouse once more and will clean up the leaves again. The transmission has been put back into the dump truck and has gotten new tires put on it. The new irrigation system has been installed at the Iron Horse Gazebo area.

**10:00 AM Robbie left the meeting.**

**10:00 AM – The Commission attended the Task Force Meeting via teleconference.**

**10:28 AM Lisa Mitchell, Ambulance Director joined the meeting.**

**EMS Updates-** Lisa explained that she recently taught a First Aid/CPR class to Scout. In return, they made a donation to Fallon County EMS. Lisa asked permission to purchase more First-Aid/CPR books, which is in the budget. The Commission approved. There has already been nine calls for the month of November. Public Assists for the month was reviewed. Lisa is working on changing the policies and procedures and plans to present them to Julie Straub, HRM, and the Commission.

**10:51 AM Jean Hanratty, Walter Hanratty, Bobby Hanratty, Members of the Public joined the meeting.**

**10:52 AM Lisa left the meeting.**

**Road Maintenance Questions-** The Hanratty's are concerned about the road that goes into their property. The County built the road long ago when no easements were needed. The County does not have an easement to do regular maintenance on the roads.

**10:53 AM Cindy Irgens, Recording Clerk joined the meeting.**

Letters were sent to landowners about 10 years ago asking for easements for the County to be able to do maintenance. A letter was never received back regarding this road; therefore, no easements were issued. The County does not take on new roads. Commissioner Baldwin explained that the only way an easement would be considered to be accepted would be if the road was brought back to the County road standard conditions. The Commission would like to speak with Bobby Wiedmer, Road Superintendent, and complete further research before an answer can be given.

**11:01 AM Jean, Cindy, Bobby and Walter left the meeting.**

**11:05 AM Commissioner Baldwin made the motion to recess for the evening. Commissioner Ranum seconded the motion. Commissioner Ranum asked for any other discussion; being none. 2 Ayes. 0 Nays. 1 Absent (Commissioner Rost). The motion carried.**

### **EVENING RECESS**

**THURSDAY, NOVEMBER 5, 2020**

**9:30 AM RECONVENE**

**PRESENT: Steve Baldwin, Members; Kelsey DuCharme, Recording Secretary**

**ABSENT: Deb Ranum, Chairman; Roy Rost, Member**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**9:59 AM Margie Losing, FMC CFO; David Espeland, FMC CEO joined the meeting.**

**FMC Financials-** September was a slower month for FMC. Margie reviewed the financials extensively for the month.

**FMC Updates-** Last year, the County appealed and protested the tax bill from the Department of Revenue. Because FMC is not a for-profit business, they are not required to pay property taxes. The Department of Revenue has denied the portion of the building that is charged rent for the Dentist Office. Medicare does not allow FMC to offer free spaces. The Chiropractor Office does not get charged property taxes, as he does not have exclusive use of the space. The County can appeal the taxes as they are the owner of the building. IT can be re-evaluated this year. The Commission will discuss next week. Discussion on the COVID cases within Fallon County and the mask mandate.

**10:49 AM Margie and David left the meeting.**

**10:55 AM Sara Berger, Weed Control Coordinator joined the meeting.**

**Weed Department Updates-** Sara presented the Commission the 2020 totals and the number of acres sprayed. The billing is current and up to date, which will be sent out after the Weed Board approves. Sara was very appreciative of the Seasonal Crew the Weed Department had this year. The Weed Shop has been winterized. One of the trucks is going to need new tires next year. For the winter, Sara is busy working on filing and completing different webinars. Commissioner Baldwin applauded Sara on her first year as Weed Control Coordinator.

**11:05 AM Sara left the meeting.**

**11:06 AM Commissioner Baldwin adjourned the meeting.**

### **MEETING ADJOURNED**

**s/Deb Ranum, Presiding Officer**

**s/Kelsey DuCharme, Recording Clerk**

**ATTEST:**  
s/Brenda J. Wood, Clerk and Recorder