

9:00 AM CONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:30 AM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

PERS Payroll Notification- Debbie is in the middle of a PERS SRS audit, which has developed questions about the stipend for Fallon County employees. The first option for the stipend is to call PERS and explain the one-time stipend, what the amount would figure, and ask if they would like Fallon County to do an adjustment for each employee. Another option would be to call the stipend a bonus and not include any of the contributions onto it. After discussion, the Commission decided it may be better for the employee(s) and the employer to complete the adjustment option.

9:35 AM Debbie left the meeting.

Commissioner Baldwin made the motion to approve the minutes from August 9-13, 2021, as presented.

Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

9:57 AM Bobby Wiedmer, Road Superintendent; Mitch Overn, Shop Mechanic joined the meeting.

Road/Shop Updates- The tub grinder at the Landfill is now working and ready to go. The Road Crew is busy running the mowers. They are watching the weather and staying on top of any safety concerns. They are also working on hauling sand. They plan to be done tree trimming this week. The Workforce Housing Camp for TC Energy has been mowed.

10:02 AM Mitch left the meeting.

10:07 AM Bobby left the meeting.

10:29 AM Shannon Hewson, Brosz Engineering; Rich Menger, Sanitarian joined the meeting.

Bonnievale Bridge- Ethnoscience did submit a proposal to complete the Class 3 Cultural for the Bonnievale Bridge. There is no way to evaluate if it is historical or not without the cultural report completed, per the Army Corps. The total estimated cost from Ethnoscience for the cultural report is \$1,948.14. It is looking to be at least two months out before there will be an answer to the report. The Commission agreed to move forward with Ethnoscience. The wetland delineation will be accepted and approved as is.

Millennium Sidewalk Project- The dock and the railings have been installed for the Millennium Sidewalk Project. The signage is still needing to be put up. The sand that is being put into the area will not need to be permitted, as it is staying out of the high-water area. The topsoil needs to be touched up and cleanup will still need to take place, as well as some grading to the road.

10:56 AM Rich left the meeting.

11:01 AM Melissa Rost, Museum Curator; Curt Williams, Museum Board Member joined the meeting.

11:02 AM Shannon left the meeting.

Permission to Hire Midwest Seal for Floors in Metal Buildings- Melissa gave the Commission a quote from Midwest Seal for the floors in the Metal Building at the Museum. The quote is for the entire floor, but they are only wanting to do the west half this year. This quote will include doing an acid stain and sealing. There will be little to no maintenance on the flooring because the area is mainly used for foot traffic. The Commission agreed.

11:09 AM Mary Grube, Administrative Planning Assistant joined the meeting.

Permission for Traci Bruha to Cover First Week in October- Melissa plans to be gone the first week of October and would like Traci Bruha to cover the Museum. Traci's seasonal employment is scheduled through the

end of September. The Commission would like to clarify with Julie Straub, HRM, to make sure this is allowed, but they do not believe it should be an issue.

11:14 AM Melissa and Curt left the meeting.

Permission to Attend Conference- Mary would like to attend the Planner's Conference in Missoula. She will be leaving September 12th – 15th. The conference is two days long. She plans to take a County vehicle. The Commission agreed.

11:17 AM Mary left the meeting.

11:27 AM Aaron Skogen, Superintendent of Schools; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

School Health Nurse Contract- Darcy Wassmann, County Attorney, has revised the School Health Services Interlocal Renewal agreement. Discussion on the billing process and how often this service will be billed. It was decided that it will be billed at \$1,225 monthly. The Commission signed the agreement.

11:36 AM Aaron and Debbie left the meeting.

11:40 AM Commissioner Braun made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

1:15 PM RECONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:48 PM Kimberly Jensen, AP Clerk joined the meeting.

Additional Maintenance Phone Line- Derrick DeHaan, Outside Maintenance Assistant, is wanting to get set up with a County cell phone line. He does not want to carry two phones and would prefer the County line to ring to his personal phone. Kimberly explained that a County cell phone number must have a phone associated with it. The Commission would like to check with Mid-Rivers and discuss the possibility of using a virtual line to connect to the existing phone. The Commission does not want to install an analog line.

2:07 PM Kimberly left the meeting.

CLAIMS APPROVAL-

The Commission reviewed and approved mid-month August 2021 claims in the amount of \$860,775.54. They are filed in the Clerk and Recorder's Office.

COMMISSION WORK SESSION

The Commission reviewed revenues, reports, emails and other correspondence, board minutes and agendas. They also signed an Encroachment Permit for Denbury, as well as the Area 1 Agency on Aging Contract for FY 2022.

Commissioner Baldwin made the motion to accept the changes to the Parkview Retirement Complex House Rules – stating that window treatments will no longer be provided by the landlord. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

3:28 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

3:30 PM Darcy Wassmann, County Attorney joined the meeting.

Parkview Water Damage- Debbie is needing some advice on how to handle the insurance with the Parkview water damage. The claim date is from July 2, 2020. JS Held-Third Party Consulting Firm is in the process of review/reconciliation of Pay Application 1 & Pay Application 2. Most everything on the Pay Application 1 has

been approved, except the wages for TW Clark employees and the change order for Pay Application 2. JS Held is requesting a better explanation of the scope of work and better documentation. The Commission is only expecting there to be one final pay application for TW Clark for the Parkview water damage. Discussion followed in detail regarding the review of the payment. The Commission would like JS Held to release all items that have a favorable review which would be most items with the exception of TW Clark employee wages and items pertaining to the change order. Following the release of approved items on Pay Application 1 and Pay Application 2 Fallon County can negotiate with Traveler's Insurance for payment of those wages in question. Debbie will ask for more specific information that JS Held is requesting. Commission will reach out to Shane Ridley with TW Clark to find out what more they can provide in regard to the wages in question.

4:50 PM Darcy left the meeting.

4:55 PM Debbie left the meeting.

4:58 PM Commissioner Braun made the motion to adjourn the meeting. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

ADJOURN

s/Roy Rost, Presiding Officer

s/Kelsey DuCharme, Recording Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder