

9:00 AM CONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

Commissioner Baldwin made the motion to approve the minutes from August 16-20, 2021, as presented. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. **3 Ayes. 0 Nays.** The motion carried unanimously.

9:26 AM Julie Straub, HRM joined the meeting.

Adopt Policy #3.02 Change – Sick Leave- The Commission had asked to change Policy #3.02 in regards to sick leave. During the public comment period, no comments from employees were heard. If the policy were to change, it would state that employees may use up to 40 hours or 5 days within a calendar year to attend or prepare for a funeral. This will no longer include the wording "immediate family." Discussion on the wording of the policy and the changes. The Commission has concerns that this change only covers an employee for funerals, it does not cover emergencies of a loved one. They would potentially like to change the policy to include the termination of life support, end of life support, etc. The Commission would like to adopt the policy change as is, as it has already been out for a public comment period for employees. They plan to make additional changes after further research is completed. Julie will bring back suggestions next week to move forward with other changes.

Commissioner Baldwin made the motion to adopt the change to Policy #3.02 – Sick Leave. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. **3 Ayes. 0 Nays.** The motion carried unanimously.

9:45 AM Julie left the meeting.

9:57 AM Carl Overland, Shop Mechanic; Mark Sieler, Road Foreman joined the meeting.

Road/Shop Updates- Most of the moisture from the weekend has dried up. The Road Crew is working on the Ismay Road today. They are back to mowing and cleaning up the debris from the Amphitheater project. They are needing to wash the Senior Bus before the County Auction.

10:06 AM Carl and Mark left the meeting.

10:55 AM Mindi Murnion, PH Specialist joined the meeting.

Permission to Purchase Exam Table- Mindi received a quote for an exam table. There is about \$5,500 left in COVID funding that needs to be spent by August 31st. The bed costs \$7,387.79. This table would be ADA compliant. The Commission agreed.

11:05 AM Mindi left the meeting.

11:15 AM Commissioner Braun made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

1:15 PM RECONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:23 PM Kevin Hill, Golf Course Superintendent joined the meeting.

Golf Course Updates- Kevin has been seeing good progress on the greens at the Golf Course. There is grass starting to show on a few of the greens with the new seeding. Kevin met with the Clerk and Recorder's Office last week to discuss budgeting. New flags have been purchased, which will be Baker Spartan colors. The seasonal employees are finished for the season and Katelynn Afrank plans to be done in the next few weeks as well. The greens will not open this year, unless Kevin is certain they are ready. He is planning to do tree removal this winter. Discussion on possible plans for the Golf Course in the upcoming years for long-term projects.

1:45 PM Rich Menger, Sanitarian joined the meeting.

Discussion on the extra pumps that the County owns for the Waterfall Project. There may be a possibility that the extra pumps could be used at the Golf Course.

1:48 PM Rich left the meeting.

2:05 PM Kevin left the meeting.

COMMISSION WORK SESSION

The Commission reviewed revenues, reports, emails and other correspondence, board minutes and agendas. They also approved the WasteWorks program upgrade for the Landfill. The Plevna Interlocal Planning Staff agreement was signed, as well as a Parkview 1 Rental agreement. The Commission also signed the Historic Preservation grant paperwork, as well as the Worksafe Champions Elite application.

2:55 PM Brenda Wood, Clerk and Recorder joined the meeting.

Preliminary Budget Hearing – Fiscal Year 2021-2022- The Commission opened the Preliminary Budget Hearing for Fiscal Year 2021-2022. No members of the public attended. Brenda reviewed the Fiscal Year 2022 expenditures with the Commission. The Tax Levy requirements schedule on non-voted on levies was reviewed as well.

3:05 PM Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Discussion on the South parking lot pavement for the Health Department, which was dug up because of the water damage at the Parkview/FMC. Debbie believes this could fall under our insurance coverage. It isn't guaranteed that it will be paid by insurance, but it is worth trying to submit it.

3:11 PM Debbie left the meeting.

Salaries for each department were explained and reviewed. The final hearing will be the first week in September. The Commission closed the public hearing.

3:33 PM Brenda left the meeting.

3:44 PM Chad Sutter, SDI Architects joined the meeting via teleconference.

3:45 PM Shane Ridley, TW Clark joined the meeting via teleconference.

Discuss/Approve PV1 Landscaping Change Order #507- The Commission has received a Change Order for Parkview 1 for the Landscaping. The Commission would rather do a Call for Quotes for the landscaping portion of the project, rather than approve the Change Order. Chad wants to make sure that whoever is doing the work makes certain the drainage is away from the building. The rest of the work is generally landscape work. The sod will be planned to be put in by the County Outside Maintenance Department. TW Clark will send a credit on the landscaping, which is about \$11,000.00. Discussion on the remaining items of the punch list. Shane will send a revision and credit to the County from TW Clark. TW Clark will focus their attention to the remainder of the punch list. A final amount can be submitted for a final payment. Lien waivers will be needed for all the subcontractors as well.

3:54 PM Chad and Shane hung up the phone, therefore leaving the meeting.

4:05 PM Commissioner Braun made the motion to adjourn the meeting. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

ADJOURN

s/Kelsey DuCharme, Recording Clerk

s/Roy Rost, Presiding Officer

ATTEST:

s/Brenda J. Wood, Clerk and Recorder