

**9:30 AM CONVENE**

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary  
FALLON COUNTY COURTHOUSE**

**9:30 AM The Pledge of Allegiance was held in the Commissioner's Office to start off the week.**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

**9:30 AM Lisa Rieger, Dept. of Revenue joined the meeting.**

**Desk in Dept. of Revenue-** There are County desks being stored in the Department of Revenue office. The Commission would like to move the desks downstairs, pending the City moving their desks from the area. Commissioner Rost will talk with Steve Zachmann, Mayor, about them moving the City desks and move forward from there.

**9:31 AM Lisa left the meeting.**

**Commissioner Braun made the motion to approve the executive minutes from February 16, 2021, as presented. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**Commissioner Baldwin made the motion to approve the minutes from February 15-19, 2021, with corrections. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**9:57 AM Bobby Wiedmer, Road Superintendent; Alba Higgins, Shop Foreman joined the meeting.**

**Shop Updates-** Alba is hoping to get the truck that is having issues sent to Billings this week. They were able to get caught up on projects with the colder weather and the Road Crew being stuck in the shop all last week.

**Road Updates-** The Road Crew is blading the Pennel Road this week in hopes to fill some of the holes.

**10:06 AM Alba and Bobby left the meeting.**

**10:27 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**Approve BARSAA Resolution – Ismay Road North – Structure Replacement Project-** The BARSAA Resolution for the Ismay Road North Structure Replacement Project is ready to be signed and approved by the Commission.

**City Montana Avenue Watermain Replacement Project-** The Commission had Shannon review the agreement for the City Montana Avenue Watermain Replacement Project. The County is requesting pay-applications before any loan payment is given to the City for payment of the project. Portions of the project cannot be pulled from grant funding, including anything that is spent outside of the right-of-way. The County is requesting all the payment information as to where the funds are going towards. Changes to the agreement will need to be made before the Commission will sign.

**FMC Storm Drain-** Shannon is concerned that a grate needs to be added to the FMC storm drain located in the Courtyard for liability purposes. A U-Channel would have more capacity for the opening and is more constructible versus a V-Channel. Wyrick Construction plans to start digging this week and Brosz Engineering will be on-site. The Commission agrees with eliminating the liability and adding the grate.

**Upper Baker Lake Pay Application-** The Pay Application #1 to Youderian Construction on the Upper Lake Restoration Project is ready to be signed. Youderian is coming back in the spring to shape the pile of dirt for seeding. Retainage will be held until that is complete. The cost after completion will be very close to the original bid.

**10:47 AM Chane Hoenke, Member of the Public joined the meeting.**

**Commissioner Braun made the motion to approve Pay Application #1 for Youderian Construction, INC. for the Upper Lake Restoration Project for \$109,311.26. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**Permitting Issues in the State-** Shannon has put together a letter to send to the State regarding the issues of permitting for projects in Montana. The Commission thanked him for doing this and signed the letter to be sent in the mail.

**10:59 AM Teresa and Russ Myers, A N T Cleaning Services joined the meeting.**

**11:00 AM Shannon left the meeting.**

**Parkview/Public Health Cleaning Contract-** Chanse asked the Commission about a verbal agreement made in regard to the chemicals being used for cleaning the Parkview Apartments and Public Health. He feels as though the bid was undermined, because the bid originally called for medical grade cleaning chemicals. Both the bid and the contract state that the contract holders have the sole responsibility of purchasing the cleaner at their own expense. The Commission was unaware of the verbal agreement until recently and thanked Chanse for coming in.

**11:07 AM Chanse left the meeting.**

Teresa explained that their pricing will not change on their cleaning contract, as originally thought.

**11:08 AM Teresa and Russ left the meeting.**

**The Commission reviewed the Timesheets for the month of February 2021 with Debbie Wyrick and Julie Straub.**

**12:00 PM Commissioner Braun made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

#### **NOON RECESS**

**1:30 PM RECONVENE**

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary  
FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

**1:23 PM Dustan Davis, IT TECH; Brenda Wood, Clerk and Recorder; Cindy Irgens, Recording Clerk joined the meeting.**

**County Documents-** The Commission is tossing around the idea of installing DocuPro on their computers to have access to all County documents. Discussion on whether they would like access to the program or just certain specific agreements. The Commission would rather have emails sent to them with certain documents they are asking for.

**1:30 PM Cindy and Brenda left the meeting.**

**Website-** The Commission would like the minutes link on the County website to be larger and more accessible to the public. Dustan will make the changes.

**1:51 PM Dustan left the meeting.**

**COMMISSION WORK SESSION**

The Commission reviewed, revenues received, reports, emails and other correspondence, board minutes and agendas. They will not sign the Montana Avenue Watermain Agreement at this time, as more revision is needed. The Commission would like Alba to look at the Ford Econoline Van from the City of Baker.

**Commissioner Baldwin made the motion to approve RFP #17 for the Parkview 1 Renovation. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**Commissioner Baldwin made the motion to change the deadline for the agenda to Friday at 1 PM instead of 5 PM. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

2:40 PM Commissioner Braun made the motion to adjourn. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

**ADJOURN**

s/Roy Rost, Presiding Officer

s/Kelsey DuCharme, Recording Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder