

9:00 AM CONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

The Pledge of Allegiance was held in the Commissioner's Office to start off the week.

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

9:15 AM Steve Zachmann, City Mayor; Kevin Dukart, City Clerk joined the meeting.

Sewer Line Agreement with City of Baker- Mayor Zachmann gave the Commission a packet that states that the City proposes to maintain the private sewer line from the Lakeview County Club to the City sewer system connection at Highway 7, according to the proposed sewer line agreement with the City of Baker. The alley maintenance is up for discussion, as the City does not want to maintain it. The history of the sewer line and the alley was discussed. The line is not in the City limits.

9:26 AM Julie Straub, HRM joined the meeting.

The alley is not critical for the maintenance of the sewer line. The City Council is prepared to sign the proposed agreement. The Commission will review further during their work session.

9:27 AM Steve Zachmann and Kevin Dukart left the meeting.

9:28 AM Kimberly Jensen, AP Clerk joined the meeting.

Human Resources Budget Discussion- Julie plans to attend a conference this year for training. The annual conference is held in June. The training budget line item was reduced. She will also be planning to get a new computer this year.

Emergency Safety Program Budget Discussion- Julie would like to hold a CPR and First-Aid training this upcoming fiscal year. The purchased services and professional services line items were combined into one.

9:42 AM Julie left the meeting.

Sanitarian/Motor Vehicle Division Budget Discussion- Rich Menger, Sanitarian, did not attend the budget meeting. The Commission discussed the budget from Fiscal Year 2020-2021.

9:59 AM Bobby Wiedmer, Road Superintendent joined the meeting.

10:00 AM Kimberly left the meeting.

Road/Shop Updates- Sand for Baker Lake was picked up at Fischer Sand and Gravel in Glendive last week. The Commission and Robbie Christiaens, Maintenance Supervisor, are looking at tearing out the seating at the Amphitheater at Triangle Park because it is not in good condition. The Road Crew will help haul the dirt. The Golf Course cart paths will need to be swept before they can be chip and sealed.

10:18 AM Bobby left the meeting.

10:25 AM Rich Menger, Sanitarian joined the meeting.

10:37 AM Shannon Hewson, Brosz Engineering joined the meeting.

Project Updates- The Millennium Sidewalk Project will start in the next few days. Kratzer Construction is hoping to be done with the project in 3-4 weeks. Discussion on the rock that will be used for the Waterfall Project. The permit has been received for the Ismay Road Bridge Box Culvert. The County needs to fulfill the Memorandum of Agreement with the Army Corps. The project must be under contract before March 18, 2022. It will need to be put out to bid by November or December. Shannon will put a completion date of September 2022. Shannon is working on easements with the surrounding landowners. He is still waiting on a permit from the DEQ.

10:49 AM Rich left the meeting.

Shannon is working on the easements for the Bonnevale Bridge as well. Discussion on the need to start advertising to bid for gravel for the Road Department.

10:55 AM Kimberly Jensen, AP Clerk; Melissa Rost, Museum Curator; Curt Williams, Linda Rost, Museum Board Members joined the meeting.

ARPA Funding- Shannon sat in on the MACo ARPA funding meeting last week. The State portion of the funding is designated for counties. The counties will need to apply for the funds and have a project that meets the criteria of water, sewer, or broadband.

11:00 AM Kenny Griffith, Museum Board Member joined the meeting.

11:01 AM Commissioner Rost excused himself from the meeting.

11:01 AM Shannon left the meeting.

Museum Budget Discussion- The Board Members presented a letter to request that the County Museum Curator position be increased to a full-time position. Right now, it stands that during the summer the position is 40 hours per week and in the winter months it is 32 hours per week. In the letter, it is explained why this position is needing to be set at full-time and the impact it would make for the community. The Board believes that the amount of new revenue that is being received for the Museum would cover the increase to 40 hours per week year-round. Discussion on potential activities that the Museum would be able to hold if Melissa could be moved to a year-round, full-time position. The Commission is waiting on an estimate from Terry Sukut, JGA, regarding the MHPG Grant that has been received and the project that will entail. Due to the cost of materials, it may not be possible to do the project this upcoming year. The cost will be unknown until a new estimate is received. Each line item was reviewed. The Board is wanting to purchase a new Smart Board. The Commission will discuss further with Dustan Davis, IT TECH, as there may be an available board within the County already.

11:26 AM Kodie Olsen, 4-H Program Assistant; Julie Straub, HRM joined the meeting.

The Museum Board will work on prioritizing their projects and will schedule another meeting with the Commission. Commissioner Braun and Commissioner Baldwin have concerns about making this a full-time position year-round and would like more time to make their decision. Another meeting will be held in a few weeks.

11:41 AM Melissa, Curt, Linda and Kimberly left the meeting.

11:42 AM Commissioner Rost returned to the meeting.

Request Temporary Employee for Extension- Wanda Pinnow, Member of the Public, and another member of the public met with Julie and Kodie last week and they feel that a temporary employee is needed for Extension, as Kodie is currently doing the work of three people. There is another part-time County employee working in Extension about nine hours a week. The new Extension Agent will start the 21st of June. The Commission is not interested in hiring another employee, as by the time the recruitment for a temporary employee ends, the new agent will already have started. The Commission thanked Kodie for all the extra work she is doing.

11:47 AM Julie and Kodie left the meeting.

11:49 AM Commissioner Braun made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

1:15 PM RECONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

1:50 PM Dustan Davis, IT TECH joined the meeting.

1:55 PM Kimberly Jensen, AP Clerk joined the meeting.

IT TECH Budget Discussion- Dustan would no longer like to keep the utilities line item in the budget, as the only thing charged to it is the Verizon cell phone bill.

1:59 PM Martin Balukas and Melissa Foster, Fish, Wildlife and Parks joined the meeting.

He plans to purchase a new laptop this year. He will be making the switch to ordering County machines from SHI instead of Dell. The Commission lowered the travelling line item.

2:08 PM Dustan and Kimberly left the meeting.

Proposed Conservation Easement- Martin reported that Fish, Wildlife and Parks is in the preliminary stages of purchasing land that will involve four sections in Fallon County. They are currently purchasing conservation easements. The Commission is concerned that the easement is never-ending, and it is unknown what the future will hold. Martin stated there would be allowed public access to the land. They are trying to benefit the current landowner, the public and wildlife.

2:26 PM Julie Straub, HRM joined the meeting.

There are still multiple steps that need to be taken if this purchase and conservation easement moves forward. This meeting was only held to keep the Commission informed.

2:29 PM Melissa and Martin left the meeting.

2:30 PM Julie Straub, HRM joined the meeting.

Permission to Hire Crew Hand at Fairgrounds- After interviews, Shyla Hadley, Fairgrounds Manager, would like to hire Jacey Gorder for the full-time Crew Hand position at the Fairgrounds. It is also requested that the Fairgrounds hire another seasonal Crew Hand at 20 hours per week.

2:32 PM Shyla Hadley, Fairgrounds Manager joined the meeting.

Shyla explained that there is multiple time off requests from the seasonal employees and two of them will not be able to work the Fair due to school starting. Before the last few years, 4-5 seasonal employees were hired each year. Both the full-time Crew Hand position and the part-time position would be covered in the budget.

Commissioner Baldwin made the motion to hire Jacey Gorder for the full-time Crew Hand position at the Fairgrounds. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Shyla explained that the 20 hour per week part-time employee would be essential during the Fair, as they will be short-handed. The Commission asked that in the upcoming years, it is asked during interviews and taken into consideration if the seasonal employees will be able to stay until the Fair is completed. The Commission is not in favor of hiring another part-time employee at this time. Julie and Shyla will request permission again later in the summer if needed.

2:47 PM Julie and Shyla left the meeting.

Commissioner Baldwin made the motion to approve the minutes from May 31-June 4, 2021, as presented. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

2:49 PM Sara Berger, Weed Coordinator joined the meeting.

Weed Department Updates- One of the seasonal crew members has quit the Weed Department. Sara does not believe they will need to hire anyone else at this point. She is concerned about the dry weather. The chemical used is not flammable and they do carry a fire extinguisher in each vehicle. The Commission feels that if the roads cannot be bladed, there is no point in spraying them either. The John Deere side-by-side has been

ordered but the bill has not yet been received. The Weed Crew put up posters around the County explaining the seven major weeds found in the area.

3:07 PM Sara left the meeting.

3:24 PM Jeff Frank, Manager of Landfill Operations; Kimberly Jensen, AP Clerk joined the meeting.

Landfill Budget Discussion- The software for the billing program will be upgraded in July. The public relations account line item will no longer be used. The Landfill budget is an enterprise fund. The operating supplies line item was combined with the repair and maintenance supplies line item. Repair and maintenance services was reduced from the previous fiscal year.

4:00 PM Jeff and Kimberly left the meeting.

The Commission reviewed and approved the End of the Month May 2021 Claims in the amount of \$557,310.42 and they are filed in the Clerk and Recorder's Office.

5:00 PM Commissioner Braun made the motion to recess for the evening. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

TUESDAY, JUNE 8, 2021

COMMISSION OUT OF OFFICE – DISTRICT MACO MEETINGS IN SIDNEY, MT

WEDNESDAY, JUNE 9, 2021

9:00 AM RECONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

No one appeared for public comment.

SPECIAL CLAIMS RUN

The Commission reviewed and approved a Special Claims Run in the amount of \$1,300.00 and it is filed in the Clerk and Recorder's Office.

9:13 AM Kimberly Jensen, AP Clerk; Mary Grube, Assistant Administrative Planner joined the meeting.

Planning Budget Discussion- Mary would like to raise the office supplies line item because they are planning to update the Growth Policy. It is planned to go out for a Request for Proposal for the Growth Policy. The Planning Board and the EPEDC is looking into available grants. The Commission would like to set aside a new line item specifically for the Growth Policy.

9:20 AM Kodie Olsen, 4-H Program Assistant joined the meeting.

Mary has asked to purchase a new office chair. Both the Planning Department and Extension would like to purchase a conference table for the basement. The price is \$399.00.

9:23 AM Kodie left the meeting.

Mary asked that the postage line item be increased because of the Growth Policy as well. The professional services line item will be kept the same. She would like an extra office staff employee to be added to the Planning Department in the upcoming fiscal year. The Commission does not believe that now is the correct time to add another employee.

9:30 AM Kimberly and Mary left the meeting.

9:56 AM Stacey Moore, Director of Library Services joined the meeting.

APPOINT BOARD MEMBERS

Commissioner Baldwin made the motion to re-appoint LaVerne Schell, Erna Greenlee, Alice Kay Schweigert and Lyle Neary to the Council on Aging Board, Cindy Atkins and Elisabeth Epley from the Planning Board/Board of Adjustments; as well as re-appoint Wayne Mangold to the Plevna TV Board and Linda Rost and Curt Williams to the Museum Board. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Braun made the motion to appoint Kirsten Robertson to the Cemetery Board, and Deb Barth to the Library Board. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Baldwin made the motion to accept the resignation of Steve Gonsioroski and Bill Wyrick from the Fallon County Weed Board, Chuck Lee from the Baker TV Board, Tammy O'Donnell from the Tax Appeal Board, Jon Stevenson from the Cemetery Board, Mark Jacobsen from the Library Board, and Wayne Sander and Jerad Singer from the Lake Advisory Board. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

10:03 AM Stacey left the meeting.

10:28 AM Barb Ketterling, Treasurer; Kimberly Jensen, AP Clerk joined the meeting.

Treasurer Budget Discussion- Barb would like to budget for a new printer in the case the one they currently have goes down. She is not planning to travel much this year, only planning on convention. The travel budget will be reduced.

10:44 AM Barb left the meeting.

10:54 AM Robbie Christiaens, Maintenance Supervisor joined the meeting.

Maintenance/Park/Splash Park Budget Discussion- The Commission would like to take a look at combining the Maintenance, Splash Park and Parks budget. They would like to see a general Outside Maintenance budget instead of them being separated. Robbie plans to attend a few trainings. The travel budget was lowered. The parking lots will need to be resurfaced. Each line item was reviewed and combined, which will help keep track in upcoming years and make it more simplified. The computer is up for rotation and will need to be updated this year. Another mower was added to the budget to replace one of the current mowers.

11:45 AM Robbie and Kimberly left the meeting.

11:50 AM Commissioner Braun made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

1:15 PM RECONVENE

PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE

AGENDA/NON-AGENDA ITEMS-PUBLIC COMMENT

No one appeared for public comment.

1:23 PM Iven Felt, Cemetery Caretaker joined the meeting.

1:26 PM Kimberly Jensen, AP Clerk joined the meeting.

Cemetery Budget Discussion- Iven reported that everything is going well at all the cemeteries. No new equipment is needed this upcoming budget year. The utilities line item was increased.

1:36 PM Iven left the meeting.

1:54 PM Lisa Mitchell, Ambulance Director joined the meeting.

Ambulance Budget Discussion- There is an online training program that would cost \$50 per EMT per year. It would help prepare the EMT's for the hands-on portion of trainings. The office supplies line item was reduced due to usage, as well as the operating supplies. Lisa explained that the shirts, jackets, and reflective vests are required for the EMT's to wear. The 6.0 diesel vehicle is needing repairs. It is the third-out ambulance. Lisa would like to be able to attend trainings this year if there is any available. The training budget was lowered.

2:26 PM Julie Straub, HRM joined the meeting.

2:28 PM Brenda Wood, Clerk and Recorder; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Lisa explained that a first-response vehicle is needed for the EMS Director and would like it added to the budget.

2:33 PM Lisa and Kimberly left the meeting.

Discussion to Complete Salaries for Budgets- Discussion on the salaries for Deputies in the Sheriff's Office. The law has now changed that will allow the Deputies to receive 95% of the salary of the Sheriff, and the Undersheriff can receive 98%. Right now, the Undersheriff receives 95% and the Deputies receive 90%. This law is not in effect until October of 2021. During the Salary Commission meeting, a stipend for County employees was discussed.

Commissioner Baldwin made the motion as follows - As the County received CARES Act money stemming from the COVID-19 crisis, permanent County employees will receive a one-time stipend of 75 cents per hour based on their scheduled hours in Fiscal Year 2020-2021. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

Commissioner Rost stepped down as Chairman.

Commissioner Rost made the motion for all seasonal employees that have completed the wage steps to receive the COLA every year. No second was heard, the motion died.

3:30 PM Brenda, Julie and Debbie left the meeting.

3:30 PM Stacey Moore, Director of Library Services; Kimberly Jensen, AP Clerk; Sharon Huether, Bruce Johnson, Library Board Members joined the meeting.

Library Budget Discussion- Stacey explained that a new printer/copy machine is needed. She would like to purchase an HP printer. This would go into the capital outlay line item, as it is over \$5,000.00. The office supplies line item was reduced. Stacey asked to keep the operating supplies line item the same, as that is where the books are purchased from. The purchased services line item was increased, as the Courier costs are raising, and a few lights need to be switched out.

3:50 PM Stacey, Sharon, Bruce and Kimberly left the meeting.

3:55 PM Commissioner Baldwin made the motion to recess for the day. Commissioner Braun seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

EVENING RECESS

THURSDAY, JUNE 10, 2021

9:00 AM RECONVENE

**PRESENT: Roy Rost, Chairman; Kevin Braun, Steve Baldwin, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS

9:06 AM Debbie Wyrick, Deputy Clerk and Recorder; Brenda Wood, Clerk and Recorder joined the meeting.

Bill I-90- Brenda and Debbie have come across information that the Commission may not be aware of yet. They explained that in a county where I-90 was defeated, a local election can be held by either a municipality or a county to approve one or more types of marijuana businesses. Split election results between county and municipality are effective with marijuana being permitted in the approving jurisdiction and marijuana being

prohibited in the disapproving jurisdiction. The election to approve is initiated through the petition process. In Fallon County, 955 citizens voted no and 577 voted yes. An election can only take place if initiated through a petition process. This would be in the City limits; therefore, the County will have no jurisdiction. More research and clarification will need to be done.

9:18 AM Debbie and Brenda left the meeting.

9:19 AM Mindi Murnion, Public Health Specialist; Kimberly Jensen, AP Clerk; Kim Bryan, Health Nurse joined the meeting.

Health/MCH/Bioterrorism/WIC Budget Discussion- The Bioterrorism grant fund will remain the same as previous years. WIC and MCH are also grant funds. A new computer may be needed in the WIC office. Most trainings are now held online. There is one training in Helena that may be of interest. The training line item was reduced.

9:30 AM Kimberly left the meeting.

9:32 AM Mindi and Kim left the meeting.

9:45 AM Brenda Wood, Clerk and Recorder; Debbie Wyrick, Deputy Clerk and Recorder joined the meeting.

Clerk and Recorder Budget Discussion- The fees collected in the Clerk and Recorder's office are down this year due to COVID. Two new computers are needed. Brenda is still waiting for a quote to fix the vault ceiling. It was asked to continue to budget for another clerk, as it is needed to be able to train another person in payroll. The job description for the new clerk has been updated. Discussion of the possibility of adding a new timesheet system.

9:59 AM Theresa Myers, FMC Human Resources; Margie Losing, FMC CFO joined the meeting.

Elections are coming up next year and there is a new program that must be purchased.

10:02 AM Susan Stevens, FMC Health Informatics joined the meeting.

10:02 AM Brenda and Debbie left the meeting.

FMC April Financials- Margie reported that April was a slower month for FMC. There were 14 inpatient days and 6 skilled days. The AR and uncoded days increased slightly. There are a few new staff members in the Business Office.

FY 2022 Budget for FMC- Margie explained that there is 2% overall average increase to pricing at FMC. They are trying to become more in-line with market pricing. FMC is seeing a bigger increase in the number of patients for Physical Therapy, as well as Occupational Therapy. The revenue budget was reviewed. Hospital room rates will remain the same, as well as observation rates. There is expected to be a 6% increase in revenue in Med/Surg, as they would also like to see the ER rates up to market value. The self-pay swing bed rate will increase 3%, and diagnostic imaging will increase 4%. Physical Therapy will see a 4% increase and Occupational Therapy will increase 7%. There will be about an 8% decrease in the pharmacy revenue. The budget profit and loss statement was reviewed. FMC is planning to start holding CNA/CPR classes in-house. There were low days in the Wibaux clinic in FY 2021, but they are planning to be there more in the upcoming fiscal year. There will be a 2.2% increase for wages and salaries. A summary of the loans was reviewed.

10:41 AM Kimberly Jensen, AP Clerk joined the meeting.

County FMC Budget Review- Each line item was reviewed.

10:50 AM Margie, Sue and Teresa left the meeting.

10:53 AM Dale Butori, DES/911 Coordinator joined the meeting.

DES/911 Budget Discussion- The LEPC budget is to hold meetings for trainings. Dale is planning more meetings with the update of the Pre-Disaster Mitigation Plan. Dale explained that the 911 budget is expecting a loss of revenue due to Prairie County no longer contracting with Fallon County. He is hoping to be able to attend a few trainings this year. It was asked to combine office supplies, operating supplies and repair and maintenance into one account for the DES budget. The traveling and training budgets were also combined. The training budget was reduced.

11:21 AM Dale and Kimberly left the meeting.

11:24 AM Patti Morris, Ambulance Attendant joined the meeting.

EMS Discussion- Patti thanked the Commission for the support for EMS over the years. She asked the Commission what the County vision is for EMS in the future, as there are many rumors going around about whether EMS will become a private entity, go through FMC, stay with the County, etc.

11:26 AM Julie Straub, HRM joined the meeting.

The Commission explained that no definite decisions have been made, it is all just discussion thus far. The way it is currently being ran is not how it was created to be. The EMS Director position is currently an exempt position; however, it is being ran as if it were non-exempt. Discussion on how private entities work, as that may not be feasible in such a rural area. Patti explained that there are troubles with staffing because the classes are very labor intensive and not easy to pass. It is also a struggle if there are too many EMT's on the crew, because then each person is only allowed to take call a few days a week. Due to labor laws, however, a salaried position is not allowed to take on-call shifts. The Commission is looking for any ideas or avenues that would allow this position to be in compliance with labor laws.

11:50 AM Patti and Julie left the meeting.

11:52 AM Commissioner Braun made the motion to take a noon recess. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

NOON RECESS

1:30 PM RECONVENE

**PRESENT: Roy Rost, Chairman; Steve Baldwin, Kevin Braun, Members; Kelsey DuCharme, Recording Secretary
FALLON COUNTY COURTHOUSE**

AGENDA/NON-AGENDA ITEMS-PUBLIC COMMENT

No one appeared for public comment.

1:30 PM Jim Leischner, Shooting Range Manager; Kimberly Jensen, AP Clerk joined the meeting.

Shooting Range Budget Discussion- No new computers are budgeted for this upcoming fiscal year. They are looking to have Mid-Rivers come and splice the fiber optics into the building.

1:33 PM Shane Bettenhausen, Shooting Match Supervisor joined the meeting.

The waterline project was completed this last fiscal year. No other upcoming capital projects are being planned for. Shane and Jim would like to add into the budget the funds to purchase a voice release system trap thrower. The Commission gave their approval for the purchase as well.

1:53 PM Shane, Jim and Kimberly left the meeting.

2:00 PM Craig Canfield, KLJ Engineering; Roger Meggers, Airport Manager; Shayde Brengle, Young Guns Construction joined the meeting.

Airport Fuel System Bid Opening- One bid was received from Young Gun Construction from Ludlow South Dakota. They have acknowledged Addendum #1. The bid bond is included in the amount of 10% of the bid.

Base Bid Schedule to Construct New Aviation Fuel System – \$750,000.00

Additive Bid Schedule 1 –Concrete Surfacing – \$39,650.00

Additive Bid Schedule 2 – 2-year Service Agreement – \$25,000.00

Engineers estimate-

Base Bid Schedule to Construct New Aviation Fuel System – \$650,925.00

Additive Bid Schedule 1 – Concrete Surfacing – \$37,350.00

Additive Bid Schedule 2 – 2-year Service Agreement – \$15,000.00

Craig reported that they have secured \$100,000 in funds. The total FAA funds are around \$710,000. The secured additional funds have come from the Laurel Airport. Craig will review the bids and come back to the Commission with a recommendation. The bid will be awarded on June 21st.

2:07 PM Shayde left the meeting.

2:11 PM Craig and Roger left the meeting.

2:56 PM Julie Straub, HRM; Katelynn A Frank, Seasonal Golf Course Lead Crew Hand joined the meeting.

Request for Wage Increase- Katelynn explained to the Commission that in the absence of the Superintendent for the Golf Course, she has been taking on much more responsibility as the Lead Crew Hand. She is working on training the seasonal employees, working more overtime, taking calls from the public after hours, planning and getting prepared for tournaments, etc. Katelynn stated that is no way does she want to be the Superintendent and loves the work she is doing but would like to request an increase to her wage. She is continuing to learn new things and understands there is a large amount of knowledge to still learn. The Commission thanked Katelynn for everything extra she has been doing and stated that she is doing a great job. There will be an interview tomorrow for a Golf Course Superintendent, and depending how that goes, they will make their decision on Katelynn's wage. They will let her know their decision as soon as possible.

3:08 PM Julie and Katelynn left the meeting.

3:12 PM Commissioner Braun made the motion to adjourn. Commissioner Baldwin seconded the motion. Commissioner Rost asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.

ADJOURN

s/Roy Rost, Presiding Officer

s/Kelsey DuCharme, Recording Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder